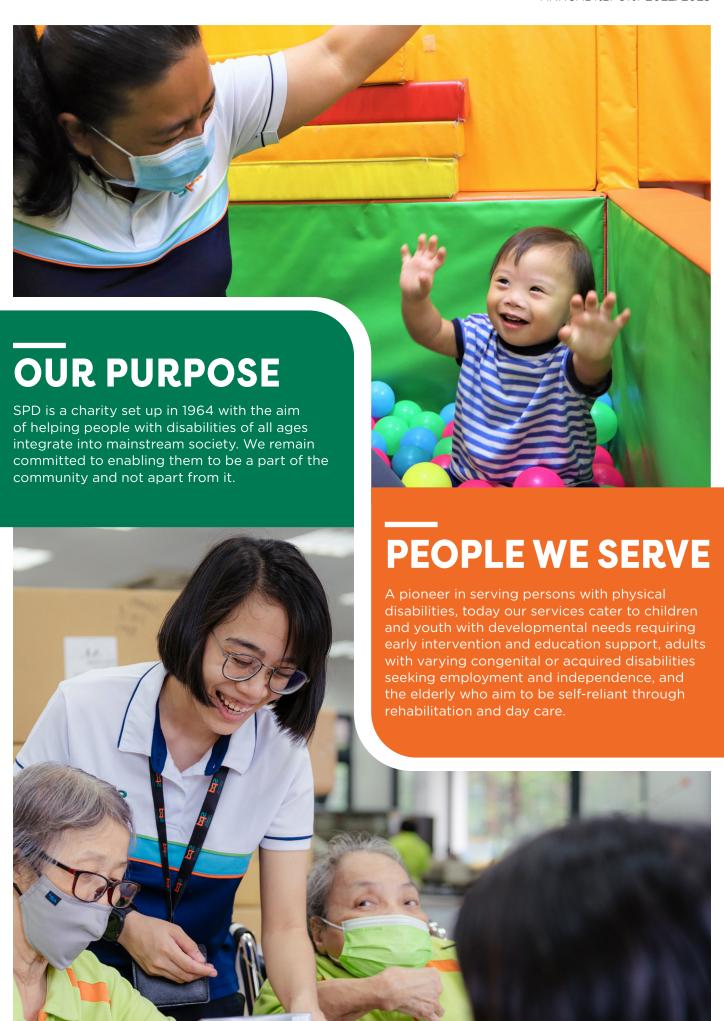






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# PRESIDENT'S MESSAGE



The SPD journey has been one of continuous transformation. From a workshop providing sheltered employment for people with physical disabilities nearly 60 years ago, we have since expanded to serve persons with varying disabilities through a range of programmes and services and be an advocate for greater inclusion.

The social issues confronting Singapore are challenging and complex. We continue to observe a gap in post-18 services, more children diagnosed with developmental disabilities, and a rising demand for eldercare services. While we are grateful for the national initiatives that are being rolled out (e.g. Enabling Masterplan, Plan for Successful Ageing), SPD is committed to playing our part to address the challenges.

We must gird ourselves to remain relevant in supporting emerging needs of people with disabilities. Our journey over the next few years will be exciting as we further our foray into the post-18 and elderly services landscape. With the opening of the inaugural Enabling Services Hub (ESH) in mid-2023, persons with disabilities and their caregivers living in Bedok and Tampines can expect more care options as more integrated services are made available to them closer to home. In tandem with the 2023 Action Plan for Successful Ageing, we will operate two senior care centres in Yishun over the next two years to help seniors age well in the community.

SPD will continue to exercise leadership and promote good professional practices in early intervention. We have once again joined hands with sector partners to co-chair and plan for the third Early Intervention Conference which is

scheduled to be held in April 2024. First mooted in 2018, the purpose of this conference is to build a future-ready early intervention fraternity to better help our children with developmental needs.

On the sustainability front, we have taken steps to integrate Environmental, Social and Governance (ESG) goals into our operations. While conserving resources is already part of our DNA as a charity, we are making even more efforts progressively to reduce our carbon footprint and adopt energy-saving practices, signalling our commitment to supporting environmental sustainability even as we work towards fulfilling our mission.

As we advance in our journey, I am thankful to be able to count on the guidance, counsel and dedication of my fellow SPD Board of Management members and the Board committees. I would also like to extend my heartfelt gratitude to our Patron, President Halimah Yacob for her unwavering support of SPD and persons with disabilities over the years. It was a privilege to have her host our donors at an appreciation reception at the Istana in February 2023 as we honour some of our staunchest supporters. My appreciation also to our former SPD President Mr Winston Ngan, who has stepped down from the Board in August 2022, for his invaluable contributions.

I am immensely grateful for the trust and steadfast commitment of our supporters and staff who share our aspirations. Please continue to join hands with us to create a positive impact for our beneficiaries and their families.

With the strong support of the SPD community, we are well placed to continue making bold strides in our transformation journey. Wherever you are on your journey, we are thankful that our paths have crossed and look forward to creating a legacy with you for the generations after us.

Thank you.

Yours sincerely,

Ms Ong Toon Hui President

# **CEO'S MESSAGE**



Passion, tenacity and partnership sum up SPD's journey in the last financial year. While the effects of the COVID-19 pandemic looked to be abating, the solidarity that continued to bind us as a society remained strong.

Within SPD, we are blessed to see our people, partners and friends rallying to support persons with disabilities – be it through service, time, or money. We do not take for granted their trust and partnership. Being conferred the Charity Transparency Award last year for the fifth consecutive time is testament to our robust governance practices, a promise we make to our supporters.

It is with their unwavering support that we were able to serve a record of over 11,000 persons with disabilities and their families in the year, while launching new programmes to respond to developing needs.

The Little SEEDS Programme at EIPIC was one such new initiative. After the pilot, we rolled out the programme to support close to 160 caregivers and children who are on the EIPIC wait list. We are working with volunteers to kick off a siblings programme to strengthen the bond between children with developmental needs and their siblings. We also look to bring intervention support into schools and working with educators to support the students in their natural learning environment.

Venturing out of our comfort zone to make inroads into the contact centre industry was a significant milestone. This project was in the works for a few years, and with careful planning, the idea

finally took flight and we welcomed our pioneer batch of call agents in September 2022. The call centre complements our other services to create sustainable employment and training opportunities for persons with disabilities to be financially independent.

On the rehabilitation front, we have successfully completed the pilot Hip Fracture Bundle Plus programme in collaboration with Tan Tock Seng Hospital. The programme was subsequently incorporated into the National One-Rehab Framework. The partner network of the SPD Therapy Hub also increased to 72 community-based programmes. And our footprint is set to grow as we set sights on supporting more persons with disabilities and the elderly with disabling conditions. Winning the bids to operate two senior care centres in Yishun and being appointed the administrator of the Take-A-Break Programme for caregivers since October 2022 signal the trust that our stakeholders have in us.

Exciting developments await us in the year ahead but further advancements to a society where everyone, regardless of abilities, is a part of, requires all hands on deck. When we come together to lend our voice and strength to a meaningful cause, a positive ripple effect ensues as shown in the stories in this report.

I would like to express my deepest gratitude to everyone who have journeyed with us in transforming the lives of persons with disabilities. To my colleagues at SPD, thank you for your dedication and commitment to what we stand for. With you in my corner, I am confident we can create greater social impact together as one. My heartfelt appreciation to our steadfast allies and supporters who have given us the confidence to advance our cause.

Whether you are an existing friend or a new supporter, we welcome you onboard our SPD journey as we embark on a new chapter of progress.

Thank you.

Yours sincerely,

Mr Abhimanyau Pal

Chief Executive Officer

# HIGHLIGHTS OF THE YEAR

1.

Appointment by the Ministry of Social and Family Development (MSF) to pilot the **Enabling Services Hub** in Tampines and Bedok in mid-2023.

2.

Appointment by the Ministry of Health (MOH) to operate senior care centres in Canberra and Melody Springs located in Yishun, operational in 2023 and 2024 respectively.

**3.** 

The **SPD Contact Centre** began operations in September 2022, marking our first steps into the contact centre industry.

4.

Appointment by SG Enable to administer the **Take-A-Break Programme** from October 2022 to provide respite service to caregivers nationwide.







5.

Implementation of the **Little SEEDS programme** for 160 children and caregivers on the EIPIC waitlist.

6.

Completion of the **Hip Fracture Bundle Plus pilot** by
SPD@Toa Payoh with Tan
Tock Seng Hospital, which was
subsequently incorporated
into the National One-Rehab
Framework pilot.

7.

In its fourth year, the **UNLABEL** campaign continued to debunk disability stereotypes through the installation of posters at 20 MRT stations between 25 November and 22 December 2022.

8.

SPD Inclusion Champion and caregiver Mdm Tahirah Binte Mohamed was awarded the **Singapore Patient Caregiver Award** by Tan Tock Seng Hospital.

9.

Services Committee member and former client Mr Wong Zi Heng, and SPD Inclusion Champion Mr Justin Kueh received the **Goh Chok Tong Enable Awards 2022**.







# **MAKING AN IMPACT**

11,032 clients served in the year\*



children and youth received early intervention and educational support



individuals worked towards greater independence through therapy at SPD Rehabilitation Centres



individuals supported by



iobseekers with disabilities placed in open employment



clients cared for at the day activity and day care programmes

therapists in

rehab-based community programmes



persons with disabilities trained for employment



lives enriched through assistive technology



individuals and



individuals reached through public education efforts



caregivers empowered

institutions donated

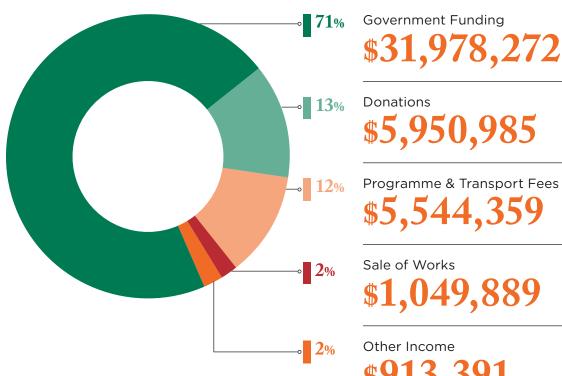
man hours

<sup>\*</sup>based on service counts

# **FUND SOURCES AND USAGE**

In FY2022/2023, we received about \$45.4 million, mainly from grants and donations which went towards programmes and services for 11,000 persons with disabilities.

#### **Sources of Funds**



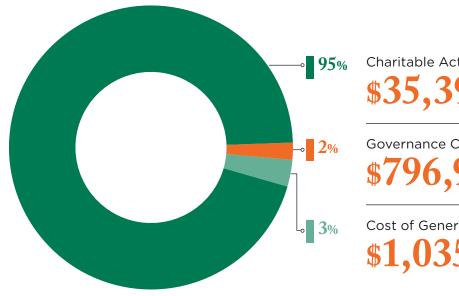
Programme & Transport Fees

\$5,544,359

\$1,049,889

\$913,391

#### **How Funds Were Used**



Charitable Activities

\$35,397,283

Governance Costs

96,993

Cost of Generating Voluntary Income

\$1,035,643



# 01 HELPING **CHILDREN** NAVIGATE THEIR WORLD

Our early intervention professionals work with children with developmental needs to learn about themselves and the world, and to achieve every important milestone in their growing up years.



# No. of Children and Youth Supported: 1,612

# Early Intervention Programme for Infants and Children (EIPIC)

EIPIC aims to help children with developmental needs under the age of 7 to gain skills that maximise their capability for independence through a continuum of early intervention services. These services include EIPIC Under-2s, EIPIC@Centre, and Development Support Plus (DS-Plus).

#### **Diagnostic Profile**

25%	61%		14%	
Global developmental delay  Autism spectrum disorder •				
Others o (includes cerebral palsy, speech and language difficulties etc)				

# Highlights:

- ☐ Implemented three-month post-graduation support to guide 40 graduating EIPIC children and their caregivers in the children's transition to primary or special education schools.
- ☐ Rolled out the **Little SEEDS programme** to three other EIPIC centres following a successful pilot at **SPD@Jurong**. **160** caregivers and children on the EIPIC waitlist were supported.
- children served at our four Building Bridges EIPIC Centres, a 7% increase from last year
  - advanced to mainstream primary schools
  - progressed to special education schools



# **Development Support-Learning Support (DS-LS)**

**DS-LS** provides on-site intervention and learning support to pre-schoolers who require low levels of early intervention support in mainstream kindergartens and childcare centres.

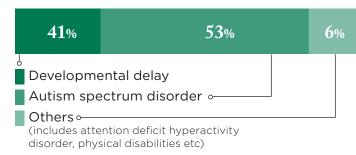


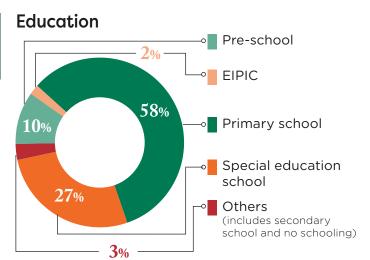
# **Continuing Therapy Programme (CTP)**

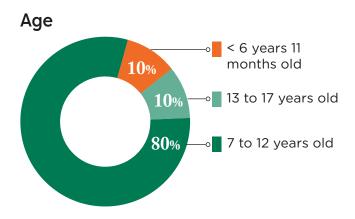
This centre-based programme supports children and youth aged 17 and below who require occupational and speech therapy services to improve their functional and academic performances. It also complements the therapy services that the child receives in special education schools.

children and youth served, a 15% increase from last year as we opened up more session slots

#### **Diagnostic Profile**







#### Little Steps Towards Greater Independence



#### Muhammad Ashary, 1

Born with Down Syndrome, Ashary struggled to manipulate objects such as holding and bringing his milk bottle to his mouth, due to his low muscle tone. He also needed support when crawling and sitting upright. When he was about 9 months old, Ashary was diagnosed with moderate hearing loss, a condition that made it difficult for him to process communication and speech sounds.

He was 6 months old when his parents enrolled him in SPD@Jurong's EIPIC Under 2 Programme which supports children below 2 years old. With the help of the EIPIC team, Ashary's motor skills have improved. He is now able to sit unsupported, navigate his environment by crawling and feed himself independently. Ashary's speech therapist also taught him to communicate with picture cards and to vocalise different sounds.

Our social worker took care of the emotional wellbeing of Ashary's parents, especially when he had to undergo a surgery for anorectal malformation. Ashary's fees at EIPIC were subsidised which alleviated his parents' financial worries.

In June 2023, Ashary transited to the **EIPIC@Centre Programme** at SPD@Jurong for more intervention.

## **Getting Heard and Being Understood**



#### Lervis Xie, 8

Lervis is a Primary 2 student who has difficulties expressing his ideas. His speech lacked clarity, thus making it difficult for others to understand him. When he was enrolled in the **Continuing Therapy Programme (CTP)** in 2022, his speech therapist aimed to improve his understanding and use of language.

Besides one-to-one therapy sessions, Lervis was introduced to a newly launched language group session with two other children to aid his social communication skills. With intervention, Lervis now has an expanded vocabulary and is able to express himself more effectively. The friendly boy would also not hesitate to help his peers whenever they face difficulties during the sessions.

"My husband and I have seen great improvement in Lervis, thanks to the help from the CTP team and his speech therapist Sharni. Even my sisters and friends are happy to see that Lervis can speak more clearly now," said his mother, Ms Carleen. 02

# EMPOWERING THE NEXT GENERATION

By offering a holistic support through bursaries, scholarships, case management and befriending services, we hope to spur our youth towards their hopes and aspirations.

Recipients of the Asia Pacific Breweries Foundation Scholarship for Persons with Disabilities 2022 (from left) William Tay, Nicolette Koh and Matthew Ng.



- 2 youth awarded the NatSteel-SPD Empowerment Award
- 63 bursary recipients and10 scholarship holders received

**\$168,700** 

in educational support from the NatSteel-SPD Education Programme Bursary Award and the Asia Pacific Breweries (APB) Foundation Scholarship for Persons with Disabilities.

#### Carving Out His Own Path



# Making Waves In and Out of the Pool



#### Muhamed Irfan, 19

Irfan has spina bifida and uses a wheelchair. The bursary award was a confidence booster for Irfan as he had put in his best efforts for his studies and co-curricular activity. Being promoted to group leader in his school's Infocommunications and Technology Club was one of his proudest moments. Irfan is grateful for the **NatSteel-SPD Education Programme Bursary Award** for supporting him. Since 2018, the award has gone a long way in supporting his school fees and expenses, which offers his family some financial relief as he has two school-going siblings.

His perseverance has brought him thus far, and there is no doubt that the ITE College West's Mechatronics and Robotics first-year student will continue to give his best in and out of the classroom.

#### Toh Wei Soong, 25

Mr Toh has Transverse Myelitis, a condition caused by inflammation of the spinal cord, which affects his mobility. He started swimming competitively at 14 and has since amassed numerous medals. Most recently, the Paralympian clinched five medals, including three gold at the ASEAN Para Games 2023. In between training, the final-year undergraduate reads philosophy, politics and economics at the National University of Singapore.

"The APB Foundation Scholarship for Persons with Disabilities has been of tremendous help while I am training or competing overseas as I don't have to worry about my university fees. I could also devote the prize money I earned from the competitions into improving my performance," said Mr Toh.

For now, the national para swimmer has his sights set on the Paris 2024 Paralympics while he works towards completing his university studies this year.



# TRANSFORMING LIVES THROUGH FINANCIAL INDEPENDENCE

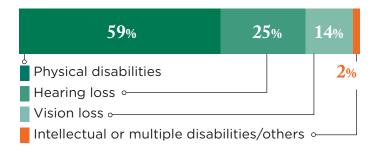
Employment is a significant milestone in every adult's journey, including those with disabilities. We support jobseekers in their employment journey by providing a continuum of employment support and training in supported, sheltered and open employment settings. We also work closely with employers to help them kickstart and sustain their inclusive hiring efforts.

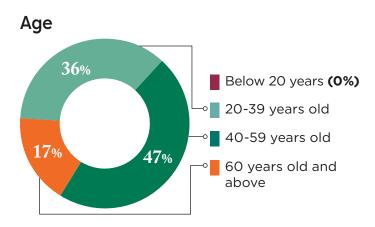


# **Employment Support Programme (ESP)**

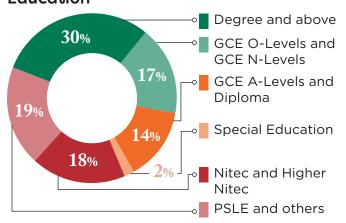
We advocate and promote inclusive hiring with the aim of securing open employment for people with physical disabilities and those with hearing and vision loss. We adopt an employment continuum model in seeking the best outcomes for the training and job placement of these jobseekers.

#### **Diagnostic Profile**





#### Education



## Highlights:

- ☐ We implemented a **triage and assessment system** for all incoming referrals from SG Enable to support clients with varying needs.
- ☐ A standardised Individual Training and Employment Plan (ITEP) was established for jobseekers with disabilities, including Sheltered Workshop trainees. The training is tiered based on the jobseeker's abilities and with vocational options from sheltered, supported to open employment.

clients placed in open employment in

organisations, as compared to
139 placements in 115 companies
the year before as more
companies were hiring when the
COVID-19 situation improved

jobseekers with disabilities supported, a decrease from 424 individuals last year

vocational training sessions conducted, up from 36 last year

training places in hard and soft skills training provided to increase the employability of 167 trainees

## **Stepping Out with Grit and Positivity**



#### Adrienne Lim, 64

Diagnosed with retinal displacement 15 years ago, Mdm Lim was first enrolled in the **Employment Support Programme (ESP)** in 2019. Her job coach prepared her for a job interview at a call centre. She was subsequently placed at Tele-centre Services as a customer care officer. To help her assimilate into the work environment, the ESP team conducted disability awareness talks for Mdm Lim's colleagues, and a work buddy was assigned to help her familiarise with the work processes.

Her good work performance and positive attitude did not go unnoticed. She was promoted to group leader where she supervises a team of call agents. To adapt to the change in job scope, Mdm Lim sought the help of ESP and was re-enrolled in 2023.

To help her in scheduling her team's roster, SPD's assistive technology specialist recommended her a ZoomText software, high contrast keyboard and elevated keyboard stand. Due to Mdm Lim's low vision, an occupational therapist is also looking at assessing and arranging workplace accommodations for her.

Grateful for the support from her employer and the ESP team, Mdm Lim encourages jobseekers with disabilities to stay positive and be open to seek help from relevant agencies.

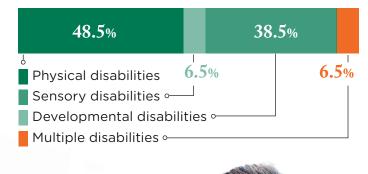


# **SPD Sheltered Workshop**

This is where it all started. Our longest running programme, the **SPD Sheltered Workshop**, provides supported employment and vocational training for persons with disabilities through projects and contract work, in both simulated and actual working environments.

Supported by **Keppel**, the Sheltered Workshop engages persons with disabilities in skilled craftwork to offer book restoration services and produce quality lifestyle products. Trainees are also engaged in assembly and packing work as well as computer-based projects such as digital archiving and data entry.

#### **Diagnostic Profile**



## Highlights:

- ☐ New products such as marbled handbound journals and leathercraft products were added to the product line.
- ☐ 11 artisans imparted their bookbinding and sewing skills to 324 participants from corporates and members of the public through 18 workshops.

\$1,038,639

in income generated from the workshop

35

clients engaged in enclave assignments 3

trainees graduated to open employment

59

persons with disabilities empowered with functional and vocational digital skills through the Digital Enablement Programme

138

persons with disabilities supported, a slight increase from last vear

## **Start of Something New**



#### Batiah Bin Mohamad, 55

A traffic accident in 2017 left Mr Batiah with a brain injury which affected his cognitive functions permanently. He first approached the SPD Employment Support Programme but was found to be unsuitable for open employment then. He was subsequently referred to the SPD Sheltered Workshop in 2019, where he received vocational training to improve his focus, work endurance and comprehension of instructions.

As Mr Batiah showed the potential and motivation to work towards securing open employment, he was placed in an enclave training assignment with our employment partner **Bolloré Logistics** in August 2019 to simulate a more realistic working environment. He was involved in packaging, labelling, and recycling of cosmetics during his stint at Bolloré Logistics.

Mr Batiah has since come full circle in his employment journey as he was referred to SPD's **Intensive Supported Employment Programme (ISEP)** in 2022 to prepare for his transition to open employment.

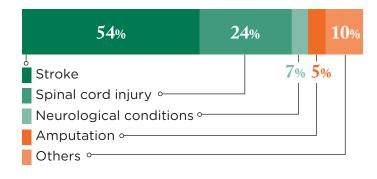
With the arrival of his newborn grandson, Mr Batiah is even more determined to secure a better future for his family. He has since completed his ISEP training and was offered employment as a warehouse associate at a multinational company.



# **Transition to Employment (TTE)**

Acquiring a disability can be traumatic and disruptive to a person's life plans. Using a client-centered approach, we help persons with acquired physical disabilities regain the skills and confidence to return to work or school and reintegrate into the community through therapy, group or sport activities and work-hardening skills.

#### **Diagnostic Profile**



# Highlights:

☐ We collaborated with the **NUS School of Public Health** to publish a research paper
on the lived experiences of people with
stroke or spinal cord injury who were
returning to work. The paper was published
in the **Disability and Rehabilitation Journal**in December 2022.

82 clients served, of whom 44 were discharged

73% of discharged clients returned to work

Community integration scores of our discharged clients increased from 66% to

**82%** in the year

## Embarking on a New Career for a Better Tomorrow



#### Daniel Kwek, 53

A stroke that Mr Kwek survived three years ago affected his dexterity, standing and walking endurance. He enrolled in the **Transition to Employment** programme in April 2022 where he received physiotherapy and community mobility training. Seeing the emotional impact that the incident had on Mr Kwek, his social worker provided counselling support and directed him to relevant community resources.

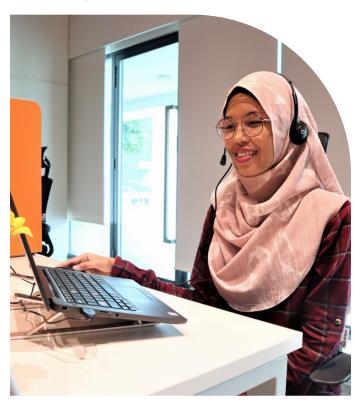
Determined to return to the workforce, Mr Kwek's indomitable spirit shone through as he worked tirelessly throughout his rehabilitation journey. Not being able to drive in the short term meant that the former taxi driver had to reconsider his career options. As he enjoys cooking, his employment support specialist worked with him on his career planning and job matching. To prepare himself for a career in baking, Mr Kwek proactively sought out courses to brush up his culinary skills and learnt baking. He is now a pastry assistant at **Good News Cafe**, where brightening up someone's day with his delectable treats also makes him smile.

#### **SPD Contact Centre**

Set up in 2022, the **SPD Contact Centre** provides training and employment opportunities for persons with disabilities in the contact centre industry. The centre is managed by industry

veterans who are passionate about imparting knowledge and mentoring persons with disabilities under their charge.

## **Charting Her Own Future**



#### Nur Athirah Binti Azman, 32

Ms Athirah was born with retinitis pigmentosa, a rare eye disease which affects her vision. She values her independence and has learnt to use the white cane to navigate her environment since young. As she grew older, Ms Athirah also learnt to travel on her own using public transport.

Her pleasant and friendly personality makes her ideal for customer service roles. Ms Athirah is one of SPD's clients who was selected to support a pilot project between the **SPD Contact Centre** and **VITAL** where she helps to respond to e-mail queries from stakeholders within the stipulated turnaround time.

Always game to upskill herself, Ms Athirah completed a course in human resources last year. Her zeal and passion for learning stand her in good stead as she works towards realising her aspiration of leading her own small team one day.





# IMPROVING QUALITY OF LIVES

Rehabilitation and care are key to helping persons with disabilities to gain the functional skills needed for greater independence. We seek to improve the quality of lives of persons with disabilities and their caregivers by providing care, respite as well as therapy services.

Occupational therapist Charmaine Ang with an SPD Rehabilitation Centre client.



# **Day Activity Centre**

At the **Day Activity Centre (DAC)** located within **SPD Ability Centre** in Tiong Bahru, our training officers engage adults with disabilities in a structured programme that builds their self-help, community living and social recreational skills. Caregivers and family members also get muchneeded respite from their caregiving duties.

Since late 2019, we have started running the **DAC Without Walls** programme that leverages community spaces as learning grounds for our clients with moderate disabilities to enhance their daily living skills, physical health and social relationships.

# Highlights:

- □ 12 clients were trained to use assistive technology for computer access and to improve communication.
- 2 clients with autism were trained in leathercraft and had their work put up on the SPD e-shop for sale.
- ☐ 15 caregivers attended the Digital Literacy Workshop conducted by the DAC team to equip them with the skills to use video conferencing platforms like Microsoft Teams.

**85** clients supported

16
clients served in DAC Without Walls

#### **Diagnostic Profile**

81%	19%
Physical or multiple disabilities  Autism spectrum disorder •	

#### **Subsidies**

Subsidies Level	No. of Recipients (after means test and internal deviation)	
Public Assistance, 100%	16	
75% to 80%	42	
30% to 60%	9	
No subsidies	18	

## Moving a Step Closer to Achieving Functional Goals



Leow Yi Ting, 25

Ms Leow has cerebral palsy and developmental delay. For many years, her mother, Mdm Heng, had to provide round-the-clock care for her as she needed help in her daily living activities. After Ms Leow was enrolled in the **Day Activity Centre** (**DAC**) in 2020, Mdm Heng could look for a part-

time job while getting respite, knowing that her daughter is in good hands.

At the DAC, Ms Leow is engaged in meaningful recreational activities to improve her functional skills. She has shown much improvement in the past year as she is now able to participate in tabletop activities and maintain ambulation for short distances with support from her training officers.

To help Ms Leow's family cope financially, her social worker helped them to apply for subsidised programme fees as well as quarterly grocery vouchers under SPD's Daily Needs Programme. Recognising the need for Mdm Heng to focus on self-care, her social worker referred her to the Take-A-Break Programme. This homebased respite service has given Mdm Heng some temporary relief from her caregiving duties, allowing her to be more well rested so that she can continue providing quality care to Ms Leow while taking care of her own wellbeing.

#### **SPD Rehabilitation Centres**

The SPD Rehabilitation Centres at the SPD Ability Centre and SPD@Toa Payoh provide step-down care in the community for adults and the elderly with disabilities. Clients we serve

include those with neurological, orthopaedic, medical, and surgical conditions as well as congenital disabilities. A **day care programme** for the elderly is also available at SPD@Toa Payoh.

## Highlights:

- □ SPD@Toa Payoh completed the Hip Fracture Bundle Plus pilot with Tan Tock Seng Hospital (TTSH). The programme was woven into the National One-Rehab Framework.
- ☐ The SPD Rehabilitation Centre at SPD@Toa Payoh began collaborating with TTSH on their Total Knee Replacement Rehabilitation Programme.
- ☐ A total of 18 clients and 20 caregivers were supported under the Brain Injury Rehabilitation Programme (BIRP).

595

clients supported at the SPD Rehabilitation Centres, a 17% increase from last year

164

clients enrolled in SPD@Toa Payoh's day care programme, an increase of 30% from last year

22,336

therapy sessions provided at SPD Rehabilitation Centres and SPD@Toa Payoh's day care programme, a 6% increase from last year

# Forging Meaningful Connections in Her Silver Years



#### Soo Ah Moi, 86

Mdm Soo has multiple medical conditions including osteoarthritis and ischemic heart disease. Her children observed that she seemed moody, and they became more worried when Mdm Soo fell twice at home. Being cooped up at home on most days also strained her relationship with her husband. Hoping to keep her engaged while in the company of others, Mdm Soo's children enrolled her in the day care programme at SPD@Toa Payoh in 2022.

At the day care programme which Mdm Soo attends five days a week, she is always seen enjoying the group activities, exercises, and outings. The social worker also supported Mdm Soo's daughter by helping her to navigate the different community services to get suitable help for her father.

Immersing herself in meaningful activities and having a good camaraderie with her peers and staff at SPD@Toa Payoh have proven to be a mood lifter as Mdm Soo feels better emotionally and stronger physically. To her children's relief, their parents' relationship has also improved.



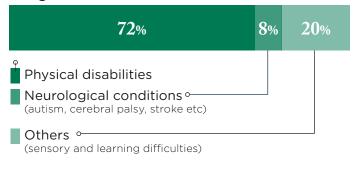
# PUSHING BOUNDARIES WITH TECHNOLOGY



# **Specialised Assistive Technology Centre**

The Specialised Assistive Technology Centre (Specialised ATC) is situated at Tech Able, which is jointly managed by SPD and SG Enable, at the Enabling Village. There, we work with persons with disabilities and various stakeholders, supporting them to identify ways of overcoming environmental challenges with technology at different stages of their lives.

#### **Diagnostic Profile**



# Highlights:

- □ We started a Store Accessibility Assessment project with UNIQLO Singapore for their 51@AMK store and conducted disability awareness training for their staff.
- ☐ We conducted disability awareness training for SBS Transit's operational staff, introduced communication boards for public transport and supported their Travel Buddy Programme.

254

clients supported

**518** 

intervention sessions conducted, an **increase** of **23%** from last vear

528

AT devices loaned out, an **increase** from **413** loans last year

# **Championing Assistive Technology**



Siti Fadillah Binte Mohamed Noor, 44, and Muhammad Sayfullah Bin Mohamad Sahrin, 19

Born with cerebral palsy, Sayfullah's speech used to be understood only by his mother, Mdm Fadillah. But with the **Augmentative and Alternative Communication (AAC)** devices recommended by the Specialised ATC team, Sayfullah has since been able to express himself and work on pursuing his dream of being a freelance digital artist. More recently, he was referred to the Specialised ATC for powered mobility.

Over the years, the team worked closely to train Mdm Fadillah in using the AAC devices to communicate with Sayfullah. She now volunteers to train other caregivers on the use of AAC devices. Mdm Fadillah hopes to share her experience to encourage more parents to adopt AAC strategies and technology with their children.

Having been empowered by assistive technology, Sayfullah and Mdm Fadillah are now working actively to promote greater awareness of the power of assistive technology.



PARTNERING
CLIENTS AND
CAREGIVERS IN
THEIR REHAB
JOURNEY



# **Specialised Case Management Programme**

Coping with a disability can be a daunting process for persons with disabilities and their loved ones. Walking alongside our clients and their families are our social workers and case management officers,

who provide them with supportive counselling, financial assistance, guidance on self-care and referrals to relevant community resources.

## Highlights:

- ☐ We partnered with the **Singapore National** Stroke Association to run a monthly Stroke Survivors Support Group (3SG) from April to August 2022.
- ☐ We conducted a second run of the **Malay** Community Psychosocial Support Group to reach out to Malay-speaking clients.
- ☐ We commenced research to explore the challenges that young adults with disabilities face when transitioning to adulthood.
- ☐ We collaborated with **Nanyang Polytechnic** to conduct a community accessibility module for social work students to help them understand more about accessibility issues for persons with disabilities.

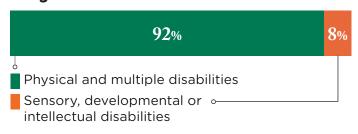
individuals and their families

received case management support, an 11% drop from the previous year as the level of support needed had stabilised in the COVID-19 endemic state

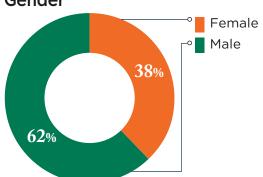
home visits conducted, down by 9% from the previous year

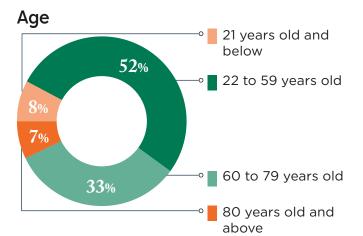
#### Client Profile

#### **Diagnostic Profile**

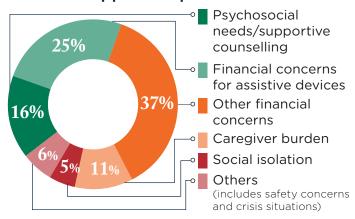


#### Gender





#### **Areas of Support Required**



of clients had all their identified needs met at the point of discharge

# **Caregiver Support**

- ☐ We supported and engaged 1,893 caregivers through a series of training and support activities.
- □ We were appointed by SG Enable to administer the Take-A-Break Programme in October 2022 to provide caregiver respite service to social service agencies and caregivers island-wide.
- □ SPD@Bedok organised a caregiver awareness event at Heartbeat@Bedok on 12 November 2022 to promote greater understanding of developmental needs.
- We conducted a care planning workshop for Malay-speaking caregivers under the Malay Community Psychosocial Support Group. All the participants felt that they gained respite as well as useful knowledge.

- ☐ A flower arrangement session was conducted for caregivers in celebration of Mother's Day.
- ☐ A **Family Fitness Day** was held to encourage family bonding. 8 clients and 21 caregivers attended the event.
- ☐ The **Kopi Kaki** sessions were organised to provide a safe space for caregivers to unwind and connect with each other. 8 sessions were conducted last year, benefitting 25 caregivers.

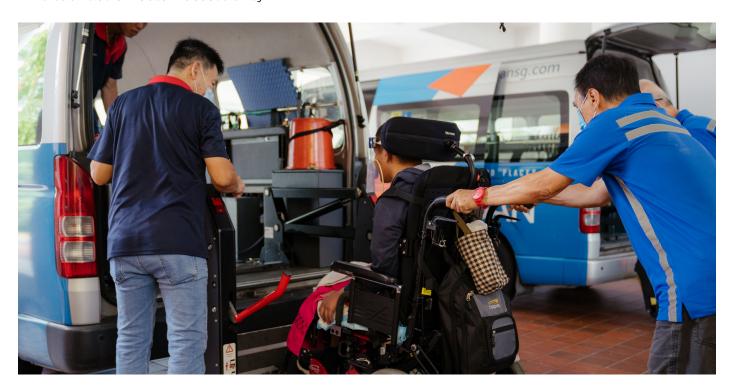
#### **Subsidies & Financial Assistance**

- \$10,204 from the SPD Care Fund was disbursed to 55 clients who needed interim financial assistance to tide over social or healthcare crises, as well as to subsidise purchases of essential assistive technology and motorised devices.
- \$43,390 in grocery vouchers were disbursed to 93 clients under the **Daily Needs Programme**.
- ☐ The Infocomm Media Development
  Authority's NEU PC Plus Programme, which
  SPD helps to administer, benefitted 85 clients.



# **Specialised Transportation**

☐ Highly subsidised two-way dedicated transport was offered to 494 clients who were unable to take public transport to our centres due to their disabilities or route inaccessibility.



## Facing Life's Adversities with Courage



#### Letchimi d/o Balan, 42

Mdm Letchimi had a stroke two years ago which affected her speech and mobility. Mdm Letchimi, who was receiving cancer treatment and speech therapy, was mostly home bound and relied on her husband's support in daily activities such as showering and dressing.

Mdm Letchimi joined the **Specialised Client Management Programme (SCMP)** in December 2021. At that time, as Mdm Letchimi and her husband were struggling to cope with the loss of her pre-morbid routines and functioning, her social worker stepped in to provide them with psychosocial support. With Mdm Letchimi's husband as the sole breadwinner, the social worker helped to alleviate their family's financial concerns by connecting them with relevant community resources and applying for grocery vouchers under **SPD's Daily Needs Programme**.

Mdm Letchimi's husband was grateful for the support provided by SPD which benefitted the couple both practically and psychosocially.

Note: Mdm Letchimi passed away in April 2023. We are grateful to the family for permitting us to share this story.

# GROWING THE SECTOR TOGETHER

(From left) Therapy assistant Eric Koh, occupational therapist Tay Zi Man and senior speech therapist Eunice Chua.



# **SPD Therapy Hub**

SPD Therapy Hub was established in 2005 to coordinate the recruitment. management, and professional development of a pool of allied health professionals (AHPs) to provide rehabilitation services in the community. Our therapists are well-trained to serve persons with disabilities in diverse community settings. We hope to journey with our partners by value-adding and raising their standard of therapy services and quality of care for their programmes.

6,267
clients in the community were supported by

SPD Therapy Hub

104

physiotherapists, occupational and speech therapists were deployed to support children, adults and the elderly in

**72** 

programmes within SPD and in the community such as in nursing homes, day activity centres, community hospitals, EIPIC centres, and schools.



# Partners for Collective Impact

**SASCO Singapore** 

Our partnership with **SASCO** Senior Citizens' Home, a major and long-time partner of SPD Therapy Hub, dated back to 2006 when we provided physiotherapy services at the SASCO Evergreen Home. Over the years, we have journeyed and grown with the organisation in expanding their services. Through consistent and quality service by our therapists, we have earned the trust and endorsement of SASCO by being the sole provider for rehabilitation services in all five SASCO centres since 2020. This includes their Senior Citizen Home. Dementia Day Care. Day Rehabilitation Centre and **Active Aging Hub.** 

Beyond the provision of direct clinical services, we are always looking for ways to value add to our partners. When SASCO was planning for service development projects, our therapists were roped in to help develop activity needs analysis and programme curation for SASCO Evergreen Home. Recognising the importance of grooming the next generation of therapists, SASCO also welcomed interns and Allied Health Professions Council (AHPC) conditional registration therapists, which enabled us to groom budding therapists for the sector to meet the increasing needs.

"SASCO Home's partnership with SPD for more than 15 years has been truly beneficial. SPD's therapists consistently demonstrate a high level of professionalism, be it when working directly with our clients or providing their clinical expertise in helping us in service development projects. We look forward to more similarly fruitful years ahead." said Mr Damien Ooi, Head, Centre Management, SASCO Senior Citizens' Home (in picture above).

# **Capability Building Across Sectors**

Our professionals from **Children Services** trained **353** school personnel to build their competencies in supporting children with developmental and learning needs in mainstream schools and pre-schools.

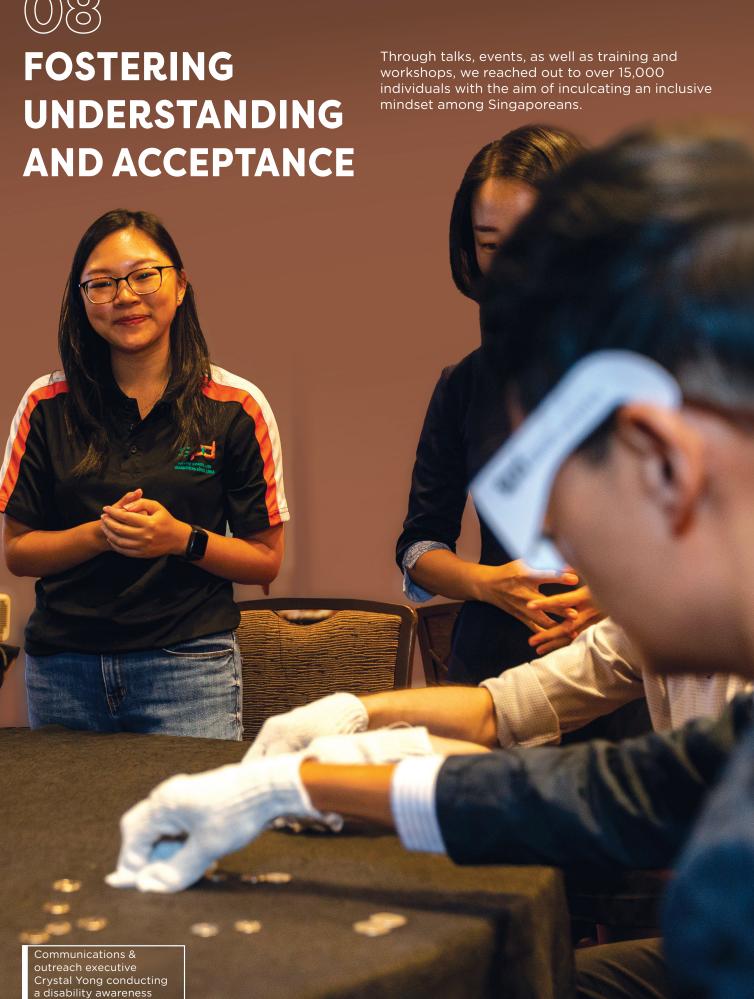
36

students studying in fields such as occupational therapy, speech therapy and physiotherapy were deployed to SPD for clinical attachment.

Courses	No. of Runs	No. of Participants
ECDA-endorsed professional development courses for Early Childhood and Early Intervention Educators (2 courses)	7	175
MOE-endorsed professional development courses for primary and secondary school Special Educational Needs Officers (5 courses)	5	132
Customised training workshops for pre-school staff	2	46
Total	14	353



workshop.



# Highlights:

- ☐ We grew our **SPD Inclusion Champions**Programme and partnered persons with disabilities and caregivers in advocating for inclusion for the disability community.
- ☐ Through the fourth run of the **UNLABEL** campaign, we continued to collaborate with public transport operator **SMRT** and creative agency **Societal** in debunking disability stereotypes. Posters were installed at 20 MRT stations between 25 November and 22 December 2022.
- ☐ Through **public education talks**, we reached out to close to **4,000** individuals.







### Volunteers

230 individuals and

37 corporates, schools and community groups stepped forward to volunteer, contributing

8,575 hours

6 corporates with

**150** volunteers delivered groceries to more than

families through the groceries distribution programme





## **Donors, Sponsors, Supporters**

Total amount raised: \$5,950,985



☐ Long-time partner **Kowloon Club** raised close to \$600,000° for SPD through its Enjoy Yourself Tonight@SG charity dinner held on 8 July 2022.



☐ SPD's signature event, the **SPD Ability Walk** & Run 2022, returned with a hybrid format which raised close to \$300,000\*. The physical event on 3 September that attracted more than 1,200 participants, incorporated a geo-location activity for the first time, enabling participants to explore Singapore River and its vicinity with a mobile app. The virtual segment attracted over 3,500 participants.

\*bolstered by the Tote Board's Enhanced Fund-Raising Programme



☐ The seventh SPD Charity Golf held at Orchid Country Club on 18 November 2022 attracted 128 golfers and raised \$250,000°.



□ We participated in the annual ChariTrees fundraising event held from 20 November to 26 December 2022, which saw about \$335,000 raised for SPD.



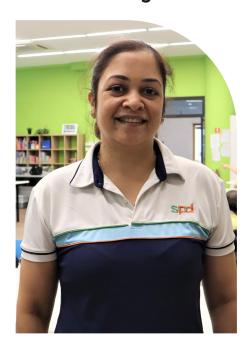
□ We organised a donor appreciation event for 24 long-standing partners at the Istana on 24 February 2023 which was hosted by SPD Patron, President Halimah Yacob.



The SPD Charity Hongbao garnered the participation of 99 schools and raised close to \$120,000.

\*bolstered by the Tote Board's Enhanced Fund-Raising Programme

### A Volunteering Stint that Ignites the Spark to Serve



#### Deepti Dongre, 46

Mrs Dongre started volunteering at the SPD Sheltered Workshop in 2018 before helping out at the SPD Day Activity Centre (DAC) last year. As part of her role, Mrs Dongre worked closely with the training officers to engage clients with physical disabilities or autism in meaningful and funfilled activities to hone their skills in different areas.

Her stint at SPD's **DAC Without Walls (DWW)** also opened her eyes to how the training officers turned the community into a

learning space, training the clients in various life skills such as taking public transport. Mrs Dongre also accompanies the clients around the community, looking out for every learning opportunity.

"I first came to know about SPD from a friend. I was amazed by her positive energy and wondered how she managed to be so. She shared about SPD and how it changed her attitude towards life completely. And now, I am experiencing the same," said Mrs Dongre, who is now a care aide at the DAC.

### Kindness that Goes a Long Way



#### Lee Weng Chong, 65

A chance encounter with SPD 15 years ago marked the start of a long-time giving journey for Mr Lee. While his support started as a goodwill gesture, it soon turned into something more personal.

Having to amputate his leg due to cancer eight years ago, Mr Lee now relies on his prosthetic leg to walk and do many things. Adjusting to life as a person with mobility challenges was physically and mentally tough for Mr Lee. But this experience made

him appreciate the challenges that people with disabilities face, their joys in life and the work that SPD does. This spurred him to continue giving to SPD.

"More often than not, disability is not something one is prepared for nor think about. Helping a person who has just acquired a disability to return to some form of normalcy becomes key. I hope that my contributions can help people with disabilities to have a shot at being more self-confident, and more active and engaged in society," said Mr Lee.



# 10 THE HEARTBEAT OF SPD

Our people are the very heartbeat of SPD. Through their work, passion and dedication, we are closer to our mission and goals. Regardless where they are in their career journey, they are here to deliver the best care in the most efficient manner so that those under our care are not left behind.

(From left) Occupational therapist Bradley Lam Yeow Hing, therapy assistant Nur Ellyana Kai and occupational therapist Lim Jia Yi.



## **People Development**

## **Highlights:**

- ☐ A **succession planning framework** was developed to identify and groom potential successors for key positions.
- ☐ A **dedicated HR business partner** was assigned to each frontline division to step up recruitment efforts and provide adequate support.
- ☐ Successfully completed and launched Phase One of the **Learning Management System** for our internal users.
- ☐ The inaugural **SPD Innovation Awards** was launched to reward and motivate staff to continuously think of ways of improving SPD's effectiveness, efficiency, and competitiveness.

- ☐ Senior educational therapist Felicia Ng Min Hui was presented the **Outstanding Early Intervention Professional Commendation Award** by the Early Childhood Development Agency
- ☐ Senior manager of SPD Therapy Hub Tay Hwee Lin and senior training officer of Day Activity Centre Shahidah Lam received the Community Care Excellence Awards 2022 Individual Category Gold Award from the Agency for Integrated Care

Staff strength:

404

Staff clocked an average of

45

training hours each

## **Service Quality Commitment**

□ 2 staff were awarded the SingHealth Quality Service Award for their service excellence. ☐ A **Service Quality and Assurance Committee**was set up to implement a new service quality
framework for all SPD programmes.

## Sustainability

- We adopted the practise of green disposal of IT devices and printer toners.
- We implemented measures such as motion sensors and timers to reduce electrical consumption.
- ☐ Florescent tubes were converted to LED panel lightings for most corridors and toilets at SPD headquarters.
- ☐ Water fittings with the highest water efficiency rating were installed.

## **Technology and Infrastructure**

- □ Renovation works at the SPD Ability Centre to provide a more conducive environment for our clients, caregivers and staff was 70 per cent completed.
- Renovation works commenced at SPD@Toa Payoh for better utilisation of space and to add **dementia-friendly features** to cater to the needs of elderly clients.
- □ We attained **bizSAFE** Level 3 accreditation status for another three years till November 2025.
- Our digital transformation journey to improve work efficiencies through the adoption of cloud-based solutions and digitisation of hardcopy documents was on track.
- ☐ Training was ongoing to increase **cybersecurity** awareness amongst staff.

# 11

## OUR JOURNEY CONTINUES



## **New Programmes**

- ☐ The Enabling Services Hub which the Ministry of Social and Family Development had appointed SPD to pilot, will be launched in mid-2023. It will be situated at the Tampines West Community Club, with a satellite site in Bedok. SPD will adopt an upstream and locality-based approach in bringing integrated, personcentric and inclusive services for persons with disabilities and their families in these two towns.
- ☐ Having won the bids to operate two senior care centres in **Canberra** and **Melody Springs** located in Yishun, the SPD rehabilitation team is working with the **Ministry of Health** and the constituencies on the ground to have the two centres up and running in 2023 and 2024.

## **Programme Enhancements**

- ☐ A **caregiver tool kit** will be implemented to guide new caregivers at various touchpoints during their child's first six months in EIPIC.
- □ A siblings programme will be piloted for children and their siblings with the help of volunteers at SPD@Jurong and SPD@Tampines to strengthen siblings' relationships.
- □ Renovation works at SPD headquarters and SPD@Toa Payoh are projected to complete by the end of the next financial year.
- ☐ The **SPD Contact Centre** will ramp up operations and build sales pipelines.

## **Technological Capability Boost**

- Continuous efforts are being made to enhance our existing systems to harness technology to digitalise work processes.
- ☐ The finance system will be upgraded and new programme modules will be developed in the **Client Management System**.

## **Build Staff / Sector Capability**

- Co-chairing the third Early Intervention Conference, SPD and nine other EIPIC providers have commenced the planning for the conference to be held in April 2024 to build capability of about 1,200 EIPIC professionals.
- ☐ Plans are in place to facilitate learning journeys or short attachments for pre-school educators to understand early intervention practices.
- We will be organising Communities of Practice sessions for 400 Inclusion Coordinators to boost their capability to support pre-schoolers with developmental needs.
- ☐ Staff will be equipped with training in user experience journey mapping, design thinking and systems thinking to nurture an innovative culture within SPD.
- □ A mentorship programme will be introduced to support and inspire therapists, as well as platforms created for resource sharing and collaboration.
- ☐ We aim to train 100 persons with disabilities over the next two years to prepare them for a career in the contact centre industry.

## THE STEWARDS

Patron and Board of Management

#### **Patron**

**Her Excellency, Madam Halimah Yacob**President of Singapore

### **Board of Management**



Ms Ong Toon Hui, PPS(E) President (27 August 2022 current)

Vice-President (26 September 2020 -27 August 2022)

Dean & Chief Executive Officer, Singapore Civil Service College



Prof Ho Lai Yun, BBM, PBS, PBM, JP Vice-President (27 August 2022 current)

Emeritus Consultant, Neonatal & Developmental Medicine, Singapore General Hospital



Mr Kelvin Ling Ang Kerng Honorary Treasurer (26 September 2020 current) Retired



Mr Zhang Weijie Honorary Assistant Treasurer (27 August 2022 current)

Honorary Assistant Treasurer (16 July 2019 - 26 September 2020)

Director, Energy & Climate Policy, Ministry of Sustainability and the Environment



**Mrs Diana Ee-Tan** Member



Mdm Fawziah d/o Jainullabudeen Member (from 1 March 2023)



A/P Lim Hua Beng Member



A/P Lim Sok Mui, May Member



Mr James Ong Hsien Chih Member



**Mr Tang Liheng** Member



**Mr Yeo Teck Guan** Member

## Board Advisory Panel Members

Ms Chia Yong Yong, BBM, PBM Mr Low Wong Fook

## **Technology Advisory Panel**

**Chairperson**Mr Tan Yuh Woei

#### **Members**

Ms Koh Li-Na Dr Ong Chen Hui (appointed 17 October 2022) Mr Wong Hwee Lim Mr Yeo Teck Guan Ms Gin Wong Chin Ee (appointed 28 March 2023)

#### **Audit Committee**

Chairperson

Mr James Ong Hsien Chih

#### **Members**

Ms Suman Kishinchand Balani Ms Chow Siew Ying, PPA(G) Mr Kamalarajan M Chettiar Mr Ngan Wan Sing, Winston (appointed 27 March 2023)

## Resource Mobilisation & Partnerships Committee

Chairperson

Mr Yeo Teck Guan

#### **Members**

Mr Philip Chan Man Ping Mrs Diana Ee-Tan Mr James Ong Hsien Chih Dr Claire Tan Lee Fang Mr Tan Yuh Woei

## Human Resource & Remuneration Committee

Chairperson

Ms Ong Toon Hui, PPS(E)

#### **Members**

Mr Lim Khia Tat Mr Low Wong Fook Mr Charlton Ong (appointed 17 January 2023) Ms Poh Hwee Hian Ms Lilian Tan (appointed 30 January 2023)

## **Services Committee**

Chairperson

Prof Ho Lai Yun, BBM, PBS, PBM, JP

#### **Members**

Dr Bok Chek Wai
A/P Lim Hua Beng
A/P Lim Sok Mui, May
Ms Susan Niam
(till 9 February 2023)
Ms Tan Bee Yee
Mr Tang Liheng
A/P Wong Meng Ee
Mr Wong Zi Heng
Mr Zhang Weijie

### Social Enterprise Pro-Tem Committee (with effect from 7 July 2022)

Chairperson

Mr Ngan Wan Sing, Winston

#### **Members**

Mr Ang Yuit Ms Poh Hwee Hian Mr Toh Kia Wee

### **Senior Management**



Mr Abhimanyau Pal Chief Executive Officer and Ex-Officio Secretary (from 1 December 2010)



**Ms Esther Chong**Director, Organisational
Development



**Ms Becky Hoo**Director, Children
Services



**Ms Katherine Sng**Director, Community
Partnerships



**Ms Tay Soong Kiang**Director, Corporate
Services



**Ms Teo Pek Wan**Director, Adult & Elderly
Services



**Ms Joyce Wong**Director, Centralised
Services



Mr Kam Jin Chieh Deputy Director, Adult & Elderly Services

## **GOVERNANCE**

A new Board of Management, led by President Ms Ong Toon Hui, was elected into office on 27 August 2022 with Vice-President Professor Ho Lai Yun the only member who was elected for his final term, in accordance with SPD's Constitution and as part of the Board's leadership transition plans. At the same time, the Board bade farewell to Mr Ngan Wan Sing, Winston who stepped down after serving an extended term. We further extend our gratitude to Ms Chow Siew Ying and Dr Ng Yee Sien for their upstanding service in the Board, Audit and Services Committees.

In the year, the Board welcomed newly co-opted members Associate Professor Lim Sok Mui, May to the Board who also co-chairs the Services Committee and Mdm Fawziah d/o Jainullabudeen. The Human Resource and Renumeration Committee was strengthened with the addition of Mr Charlton Ong and Ms Lilian Tan who bring with them many years of human resource experience. The Technology Advisory Panel welcomed two new members, Dr Ong Chen Hui and Ms Wong Chin Ee, who add to the Board with their diverse skillset and experience.

The formation of the Social Enterprise Pro-Tem Committee, chaired by Mr Ngan Wan Sing, Winston with members Mr Ang Yuit, Ms Poh Hwee Hian and Mr Toh Kia Wee, will provide direction and oversight for SPD's first social enterprise initiative on behalf of the SPD Board of Management. They will also provide guidance on processes and systems to be put in place to facilitate business operations and meet SPD's corporate governance standards. Mr Ngan, with his vast audit background, was also appointed to be a member of the Audit Committee.

SPD was conferred the Charity Transparency Award for the fifth consecutive year in November 2022 since the award was introduced in 2016.

SPD's Constitution was amended with the approval of the Commissioner of Charities and Registrar of Societies on 1 April 2022. The changes were to align the Board's authority with the Commissioner of Charities' "Guidelines on Governing Instruments (for Societies)" and to make editorial corrections and changes.

The profiles of members of the Board of Management, Advisory Panels and Board Committees are posted on SPD's website. SPD's Code of Ethics and Conduct and Whistle Blowing Policy are also available for viewing on SPD's website.

In the year, the Board held seven meetings, exceeding that is required under the Constitution. This is apart from non-mandatory special meetings and strategic planning sessions.

## **Attendance**

Board Members	Designation for Term 2022-2024	Attendance in FY2022/2023
Ms Ong Toon Hui, PPS(E)	President	7 out of 7
Prof Ho Lai Yun, BBM, PBS, PBM, JP	Vice-President	6 out of 7
Mr Kelvin Ling Ang Kerng	Honorary Treasurer	6 out of 7
Mr Zhang Weijie	Honorary Assistant Treasurer	6 out of 7
Mrs Diana Ee-Tan	Member	5 out of 5
Mdm Fawziah d/o Jainullabudeen	Member	1 out of 1
A/P Lim Hua Beng	Member	7 out of 7
A/P Lim Sok Mui, May	Member	2 out of 3
Mr Ong Hsien Chih James	Member	7 out of 7
Mr Tang Liheng	Member	7 out of 7
Mr Yeo Teck Guan	Member	6 out of 7

Board Members	Designation for Term 2020-2022	Attendance in FY2022/2023
Mr Ngan Wan Sing, Winston	President	4 out of 4
Ms Chow Siew Ying	Member	3 out of 4
Dr Ng Yee Sien	Member	4 out of 4

## **Reserves Policy**

The Board of Management regularly reviews the financial performance and budgets to ensure that unrestricted funds are adequate to fulfil our continuing obligations. The Board of Management's current policy is for SPD to maintain reserves that are freely available for operating purposes of no more than two years

of its total operating expenditure for financial sustainability. This should enable services with unanticipated reduction or disruption in funding to continue running smoothly until new funding is available. As of 31 March 2023, SPD's reserves stood at about 10.9 months.

## **Conflict of Interest Policy**

SPD's conflict of interest policy which is approved by its Board, requires Board and Board Committee members and employees to declare actual or potential conflicts of interest on a regular, need to and earliest opportunity basis. Conflict of interest is also managed through excluding staff, Board and Committee members from discussions and decision-making where there is a conflict of interest. Documented policies and procedures serve to guide and help define what constitutes a conflict of interest and how a conflict situation is to be handled.

## **Governance Evaluation Checklist Submission for the Period** April 2022 to March 2023

S/No	Code Guideline	Code ID	Response (select whichever is applicable)	<b>Explanation</b> (if Code guideline is not complied with)
	BOARD GOV	ERNANC	E	
1	Induction and orientation are provided to incoming governing Board members upon joining the Board.	1.1.2	Complied	
	Are there governing Board members holding staff* appointments?		No	
	Remarks: (skip questions 2 and 3 if "No")			
2	Staff does not chair the Board and does not comprise more than one third of the Board.	1.1.3		
3	There are written job descriptions for the staff's executive functions and operational duties, which are distinct from the staff's Board role.	1.1.5		
4	The Treasurer of the charity (or any person holding an equivalent position in the charity e.g. Finance Committee Chairman or a governing Board member responsible for overseeing the finances of the charity) can only serve a maximum of four consecutive years. If the charity has not appointed any governing Board member to oversee its finances, it will be presumed that the Chairman oversees the finances of the charity.	1.1.7	Complied	
5	All governing Board members must submit themselves for re-nomination and re-appointment at least once every three years.	1.1.8	Complied	
6	The Board conducts self-evaluation to assess its performance and effectiveness once during its term or every three years, whichever is shorter.	1.1.12	Complied	
	Is there any governing Board member who has served for more than 10 consecutive years?		Yes	Refer to explanation in next row
	Remarks: (skip item 7 if "No")			

7	The charity discloses in its annual report the reasons for retaining the governing Board member who has served for more than 10 consecutive years.	1.1.13	Complied	In August 2022, Prof Ho Lai Yun, the only Board member who has served more than ten (10) consecutive years, was elected to continue for a final term of two (2) years as permitted by and in accordance with SPD's Constitution, as part of Board Committee leadership transition.
8	There are documented terms of reference for the Board and each of its committees.	1.2.1	Complied	
	CONFLICT OF	INTERE	ST	
9	There are documented procedures for governing Board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied	
10	Governing Board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied	
	STRATEGIC P	LANNIN	G	
11	The Board periodically reviews and approves the strategic plan for the charity to ensure that the charity's activities are in line with the charity's objectives.	3.2.2	Complied	
12	There is a documented plan to develop the capacity and capability of the charity and the Board monitors the progress of the plan.	3.2.4	Complied	
	HUMAN RESOURCE AND VOI	LUNTEE	R* MANAGEMEN	IT
13	The Board approves documented human resource policies for staff.	5.1	Complied	
14	There is a documented Code of Conduct for governing Board members, staff and volunteers (where applicable) which is approved by the Board.	5.3	Complied	
15	There are processes for regular supervision, appraisal and professional development of staff.	5.5	Complied	
	Are there volunteers serving in the charity?		Yes	
	Remarks: (skip item 16 if "No")			
16	There are volunteer management policies in place for volunteers.	5.7	Complied	

	FINANCIAL MANAGEMENT A	ND INTE	RNAL CONTROL	S	
17	There is a documented policy to seek the Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of the charity's core charitable programmes.	6.1.1	Complied		
18	The Board ensures internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied		
19	The Board ensures that reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied		
20	The Board ensures that there is a process to identify, and regularly monitor and review the charity's key risks.	6.1.4	Complied		
21	The Board approves an annual budget for the charity's plans and regularly monitors the charity's expenditure.	6.2.1	Complied		
	Does the charity invest its reserves (e.g. in fixed deposits)?		Yes		
	Remarks: (skip item 22 if "No")				
22	The charity has a documented investment policy approved by the Board.	6.4.3	Complied		
	FUNDRAISING PRACTICES				
	Did the charity receive cash donations (solicited or unsolicited) during the financial year?		Yes		
	Remarks: (skip item 23 if "No")				
23	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied		
	Did the charity receive donations in kind during the financial year?		Yes		
	Remarks: (skip item 24 if "No")				
24	All donations in kind received are properly recorded and accounted for by the charity.	7.2.3	Complied		

	DISCLOSURE AND T	RANSPA	ARENCY	
25	The charity discloses in its annual report –  (a) the number of Board meetings in the financial year; and  (b) the attendance of every governing Board member at those meetings.	8.2	Complied	
	Are governing Board members remunerated for their services to the Board?  Remarks: (skip questions 26 and 27 if "No")		No	
26	No governing Board member is involved in setting his or her own remuneration.	2.2		
27	The charity discloses the exact remuneration and benefits received by each governing Board member in its annual report. OR The charity discloses that no governing Board member is remunerated.	8.3		
	Does the charity employ paid staff?  Remarks: (skip questions 28, 29 and 30 if "No")		Yes	
28	No staff is involved in setting his own remuneration.	2.2	Complied	
29	The charity discloses in its annual report the annual remuneration –  (a) the total annual remuneration for each of its three highest paid staff who each has received remuneration (including remuneration received from the charity's subsidiaries) exceeding \$100,000 during the financial year; and  (b) whether any of the three highest paid staff also serves as a governing Board member of the charity. The information relating to the remuneration of the staff must be presented in banks of \$100,000.  OR The charity discloses that none of its paid staff receives more than \$100,000 each in annual remuneration.	8.4	Complied	

30	The charity discloses the number of paid staff who satisfies all of the following criteria:  (a) the staff is a close member of the family* belonging to the Executive Head* or a governing Board member of the charity;  (b) the staff has received remuneration exceeding \$50,000 during the financial year. The information relating to the remuneration of the staff must be presented in bands of \$100,000.  OR The charity discloses that there is no paid staff, being a close member of the family* belonging to the Executive Head* or a governing Board member of the charity who has received remuneration exceeding \$50,000 during the financial year.	8.5	Complied	There is no paid staff who is a close member of the family belonging to the Executive Head or a governing Board member.	
PUBLIC IMAGE					
31	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied		

#### Note:

- \* Staff: Paid or unpaid individual who is involved in the day-to-day operations of the charity, eg Executive Director or administrative personnel.
- \* Volunteer: A person who willingly serves the charity, without expectation of remuneration.
- \* Close member of the family: A family member belonging to the Executive Head or a governing Board member of a charity -
  - (a) who may be expected to influence the Executive Head's or governing Board member's (as the case may be) dealings with the charity; or
  - (b) who may be influenced by the Executive Head or governing Board member (as the case may be) in the family member's dealings with the charity.

A close member of the family may include the following:

- (a) the child or spouse of the Executive Head or governing Board member;
- (b) the stepchild of the Executive Head or governing Board member;
- (c) the dependent of the Executive Head or governing Board member;
- (d) the dependent of the Executive Head's or governing Board member's spouse.

Executive Head: The most senior staff member in charge of the charity's staff

## **SUMMARISED FINANCIAL STATEMENTS**

BALANCE SHEET ———————————————————————————————————		
(as at 31 March 2023)	2023	2022
ASSETS		
Current Assets	74,835,919	69,865,302
Non-Current Assets	5,751,158	1,846,281
Total Assets	80,587,077	71,711,583
LIABILITIES		
Current Liabilities	11,465,209	10,796,692
FUNDS		
General Fund	32,728,393	28,936,850
Designated Funds	8,094,688	8,094,688
Restricted Funds	28,298,787	23,883,353
TOTAL FUNDS AND LIABILITIES	80,587,077	71,711,583
STATEMENT OF FINANCIAL ACTIVITIES (for the year ended 31 March 2023)	2023	2022
INCOME		
Voluntary Income	8,406,537	7,757,913
Investment Income	877,946	203,201
Income from Charitable Activities	36,116,968	34,101,334
Other Income	35,445	121,159
Total Income	45,436,896	42,183,607
EXPENDITURE		
Cost of Generating Voluntary Income	1,035,643	953,499
Charitable Activities	35,397,283	31,798,745
Governance Costs	796,993	728,458
<del>-</del>	37,229,919	33,480,702
Total Expenditure	31,227,727	33,400,702

## **THANK YOU!**

### Donor Acknowledgement (April 2022 to March 2023)

### \$250,000 and above

Estate of RNR In Memory of the Late Mdm Lee Sim Kuen Jesus the Light Grant-Making Project Kowloon Club President's Challenge

#### \$100,000 - \$249,999

Asia Pacific Breweries Foundation CTC Global Pte Ltd In Memory of Mary Kho and Danny Cheng OUF Limited

#### \$50,000 - \$99,999

FMC Technologies Singapore Pte Ltd
KPMG LLP
Kwan Im Thong Hood Cho Temple
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de Vaz Ian Marc Rosairo
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Ee Siong Chee Nora
Estate of Lau Siew Hoon Deceased
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Aleem Amin Manj Alibaba Cloud

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Bae Systems Applied Intelligence (Asia Pacific)

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PCF Sparkletots @ Kampong Chai Chee Blk 135

PCF Sparkletots @ Pasir Ris East Blk 216 (KN)

PCF Sparkletots Preschool @ Ang Mo Kio-

Hougang Blk 535 (DS)

PCF Sparkletots Preschool @ Ayer Rajah - Gek Poh Blk 276D (KN)

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Blk 424 CC

PCF Sparkletots Preschool @ Kreta Ayer-Kim Seng Blk 79 (DS)

PCF Sparkletots Preschool @ Kreta Ayer Kim Seng

PCF Sparkletots Preschool @ Limbang Blk 543

PCF Sparkletots Preschool @ Macpherson Blk 108

PCF Sparkletots Preschool @ Marine Parade Blk 46

PCF Sparkletots Preschool @ Nanyang Blk 934

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PCF Sparkletots Preschool @ Pioneer Blk 694 (CC)

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PCF Sparkletots Preschool @ Sengkang North

PCF Sparkletots Preschool @ Serangoon Blk 226

PCF Sparkletots Preschool @ Tampines Changkat Blk 318

PCF Sparkletots Preschool @ Tampines Changkat Blk 358

PCF Sparkletots Preschool @ Telok Blangah 78A(DS)

PCF Sparkletots Preschool @ Telok Blangah Blk 44

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Sakai Ken

Samajdar Jhuma

Seah Guan Yi

See Swee Lina

Sembawang Primary School

SG Bike

SG Cares

SH Design and Build Pte Ltd

Shahnaz Banu Goodenough binte Jeffry Tafsir

Shameer bin Jamal

Shavne Seow

Sheng Siong Group Ltd

Shum Sze Yeung Sam

Sim Huat Shirley

Sim Hui Ying Yvonne

Sim Jian Wei

Simon Teoh

Singapore Institute of Technology - Health and

Social Science Cluster

Singapore Pools (Private) Limited

Social Science Cluster

siblessbakes

**SMRT Corporation Ltd** 

sms.ireland

Societal

Soh Ah Tee Susan

SOI 47 Thai Food

Soka Gakkai Singapore

Soon Seok Hian Louisa

**SportCares** 

St. Hilda's Secondary School

Stacey Soh Jie Wei

Studio Daydream Sum Yim Ling Sun Li Hong Sunflower Preschool @ Pasir Ris Pte Ltd Sushi Tei Pte Ltd Syvester Song Shi Jun

#### Т

Tamara Van Der Sluis Tan Jing Lei Mildred

Tan Kah Siew @ Chen Jia Shou

Tan Koon Poh
Tan Lay Choo
Tan Lee Tuan
Tan Li Xin Bernice
Tan Li Ying Charlene

Tan Ming Li

Tan Sieu Ern (Sherlyn)

Tan Siew Hong Tan Siew Lian Eve Tan Siew Ling

Tan Wee Thian @Tan Kok Chuan

Tan Wei Chin Tang Xiao Jing Tang Xiu Tian

Tanjong Pagar Community Centre

Tann Soon Aun Kevin Tay Kai Hui Sheryl Temasek Junior College Temasek Polytechnic

Teng Ai Wei

Ter Xue Ling, SheryIn

Tey Ling Ling

The Clan Hotel Singapore

The Jia-Ling

The Little Skool-House At Downtown East
The Little Skool-House At-Devan-Nair-Institute
The Little Skool-House International (At-Delta
House)

The Little Skool-House International (By-The-Lake)
The Little Skool-House International At Tampines
Junction

The Little Skool-House International At-Republic-Polytechnic

The Little Skool-House International Pte Ltd (At Ministry Of Education)

The Little Skool-House International Pte Ltd (At-Ngee-Ann-Polytechnic)

The Little Skool-House International Pte Ltd (By-The-Vista)

The Muffinry

The Providore Singapore Pte Ltd The Singapore Island Country Club

the batterroom the stubborn baker.sg this is garyyang Tian Jing Toh Yu Qi Toi Xin Yi

Tuan Yuan Pork Ribs Shop

#### W

Wang Dan Rong

Wang Jia

Wang Learning Centre (Ang Mo Kio Branch) Wang Learning Centre (Bukit Timah Branch)

Wang Learning Centre (Hougang Branch)

Wang Learning Centre (Jurong East Branch)

Wang Learning Centre (Main Branch)
Wang Learning Centre (Punggol Branch)
Wang Learning Centre (Serangoon Branch)
Wang Learning Centre (Tampines Branch)

Wang Learning Centre (Yishun Branch)

Wang Shufang Berry wawabakes\_sg Wee Meng Soon

Wei Ai Rong Weng Xue Qing

Westwood Secondary School

Wheels@Ubin

Whiz Kids Montessori @ Hougang Pte Ltd

Wimbly Lu Chocolates Woh Hup (Private) Limited Wong Sheau Fang

Wong Wei Loon Alan Wye Lai Kuan

Wynnona Pheeby Yansen

#### X

Xie Qun Xpressflower.com Pte Ltd Xu Liyun Jolyn Xu Xiu Fang

#### Υ

Yan Xixia

Yang Liu Yap Kit Deborah Yarcia Augustus Emmanuel Villar Yeo Hwi Koon Yeo Luo Wei Yew Swee Mui Judy Yin Lu Lu

#### Z

Zeng Ting
Zeste Brands Pte Ltd
Zhang Hong Linda
Zhao Lin Lin
Zheng Jian Teh
Zhou Xiao Yu Cindy

We regret that we are unable to acknowledge all the help and support we have received in the year in these pages. We sincerely thank all our donors, volunteers, supporters, friends and well-wishers who have stood by our cause and made an impact in the lives of persons with disabilities.

## **HOW YOU CAN HELP**



Advocate Help raise disability awareness and integrate persons with disabilities into the community.



**Offer Employment** Providing job opportunities to jobseekers with disabilities will greatly benefit the individuals and allow them to be financially independent.



**Buy Our Products** Our Sheltered Workshop offers a wide range of products and services made by a team of more than 100 persons with disabilities. Your

support will translate to more training and employment opportunities for them.



**Fundraise** 

If you have an opportunity to raise funds for us, or have ideas how we can do it. please share them with us!



Donate

Every donation goes a long way towards helping people with disabilities achieve independence and selfreliance.



Volunteer

An extra pair of hands is always welcome to provide additional help to our many programmes and services.

Headquarters

2 Peng Nguan Street Singapore 168955

Tech Able

20 Lengkok Bahru Enabling Village Singapore 159053

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Bedok North Ave 1 #01-312 Singapore 460522

SPD@Jurong Blk 337 Jurong East Ave 1 #01-1562 Singapore 600337

**SPD@Tampines**Blk 866 Tampines St 83 #01-237 Singapore 520866

**SPD@Toa Payoh** Blk 249 Kim Keat Link #01-83 Singapore 310249











(f) (in (D) (J) /SPDsingapore







Unique Entity No: S64SS0052D (ROS Registration)

SPD's status as an Institution of a Public Character (IPC) was renewed for the period from 1 January 2022 to 31 December 2025.