

SPD
UEN: S64SS0052D

**FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
31 MARCH 2022**

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SPD

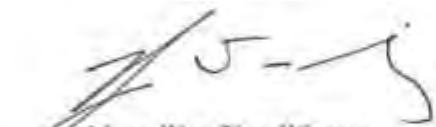
(Registered in Singapore under the Societies Act)

STATEMENT BY THE BOARD OF MANAGEMENT

In the opinion of the Board of Management,

- (i) the accompanying financial statements of SPD (the "Society") as set out on pages 6 to 37 are drawn up in accordance with the provisions of the Societies Act 1966 (the "Societies Act"), Charities Act 1994 and other relevant regulations (the "Charities Act and Regulations") and Charities Accounting Standards in Singapore ("CAS") so as to give a true and fair view of the state of affairs of the Society as at 31 March 2022 and the results and cash flows of the Society for the financial year then ended;
- (ii) at the date of this statement, there are reasonable grounds to believe that the Society will be able to pay its debts as and when they fall due;
- (iii) the accounting and other records required by the Society have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act and the Charities Act and Regulations;
- (iv) the fund-raising appeals conducted by the Society during the financial year ended 31 March 2022 have been carried out in accordance with Regulation 6 (fund-raising appeal records) of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeal;
- (v) the use of the donation money is in accordance with the objective of the Society as required under Regulation 11 (use of donations) of the Charities (Institution of Public Character) Regulations; and
- (vi) the Society has complied with the requirements of Regulation 15 (fund-raising expenses) of the Charities (Institution of Public Character) Regulations.

On behalf of the Board of Management



Ngan Wan Sing Winston
President

7 July 2022



Ling Ang Kerng Kelvin
Honorary Treasurer

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SPD**

(Registered in Singapore under the Societies Act)

Report on the Audit of the Financial Statements***Opinion***

We have audited the accompanying financial statements of SPD (the "Society") as set out on pages 6 to 37, which comprise the balance sheet as at 31 March 2022, and the statement of financial activities, and statement of cash flows for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the Societies Act 1966 (the "Societies Act"), the Charities Act 1994 and other relevant regulations (the "Charities Act and Regulations") and Charities Accounting Standard in Singapore ("CAS") so as to present fairly, in all material respects, the financial position of the Society as at 31 March 2022 and of the financial performance, changes in funds and cash flows of the Society for the financial year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The Board of Management is responsible for the other information. The other information comprises the Statement by the Board of Management as set out on page 1.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SPD (cont'd)**

(Registered in Singapore under the Societies Act)

Report on the Audit of the Financial Statements (cont'd)

Responsibilities of the Board of Management and Those Charged with Governance for the Financial Statements

The Board of Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Societies Act, Charities Act and Regulations and CAS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, the Board of Management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the the Board of Management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Management.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SPD (cont'd)**

(Registered in Singapore under the Societies Act)

Report on the Audit of the Financial Statements (cont'd)

Auditor's Responsibilities for the Audit of the Financial Statements (cont'd)

- Conclude on the appropriateness of the Board of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion,

- (i) the accounting and other records required to be kept by the Society have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- (ii) the fund-raising appeal held during the financial year ended 31 March 2022 has been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeal.

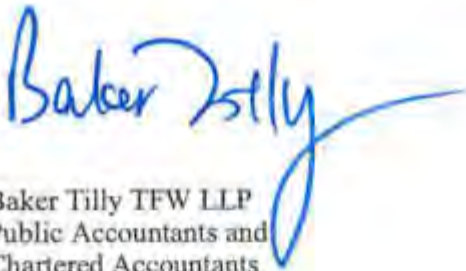
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
SPD (cont'd)**

(Registered in Singapore under the Societies Act)

Report on Other Legal and Regulatory Requirements (cont'd)

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- (i) the Society has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (ii) the Society has not complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.



Baker Tilly TFW LLP
Public Accountants and
Chartered Accountants
Singapore

7 July 2022

SPD

(Registered in Singapore under the Societies Act)

STATEMENT OF FINANCIAL ACTIVITIES**For the financial year ended 31 March 2022**

	Note	Unrestricted funds \$	Restricted funds \$	Total 2022 \$	Total 2021 \$
<u>Income</u>					
<i>Income from generated funds</i>					
Voluntary income	4	4,784,483	2,973,430	7,757,913	7,730,444
Investment income	4	199,973	3,228	203,201	479,148
Income from charitable activities	4	–	34,101,334	34,101,334	31,182,783
Other income	4	70,301	50,858	121,159	10,394
Total income		5,054,757	37,128,850	42,183,607	39,402,769
<u>Expenditure</u>					
<i>Cost of generating funds</i>					
Cost of generating voluntary income	4	595,736	357,763	953,499	890,137
Charitable activities expenses	4	–	31,798,745	31,798,745	29,797,957
Governance costs	4	692,658	35,800	728,458	686,486
Total expenditure		1,288,394	32,192,308	33,480,702	31,374,580
Net surplus		3,766,363	4,936,542	8,702,905	8,028,189
<u>Transfers</u>					
Transfer from	5	(4,673,037)	(8,819)	(4,681,856)	(15,606)
Transfer to	5	–	4,681,856	4,681,856	15,606
Net movement in funds		(4,673,037)	4,673,037	–	–
<u>Reconciliation of funds</u>					
Total funds brought forward		38,408,212	13,803,774	52,211,986	44,183,797
Total funds carried forward		37,501,538	23,413,353	60,914,891	52,211,986

The accompanying notes form an integral part of these financial statements.

SPD

(Registered in Singapore under the Societies Act)

BALANCE SHEET**At 31 March 2022**

	Note	2022 \$	2021 \$
ASSETS			
Non-current assets			
Property, plant and equipment	7	1,846,281	1,385,008
Current assets			
Inventories	8	67,187	49,545
Trade and other receivables	9	1,971,790	3,839,299
Cash and cash equivalents	10	67,826,325	58,292,827
Total current assets		69,865,302	62,181,671
Total assets		71,711,583	63,566,679
LIABILITIES			
Current liabilities			
Trade and other payables	11	10,796,692	11,354,693
Net assets		60,914,891	52,211,986
FUNDS			
Unrestricted funds			
General Fund		29,406,850	30,313,524
Designated funds			
- Sinking fund		3,802,044	3,802,044
- Information Technology fund		2,000,000	2,000,000
- SPD @ Toa Payoh fund		2,292,644	2,292,644
	12	37,501,538	38,408,212
Restricted funds			
Programme funds		23,334,944	13,716,546
Lee Boon Huat education fund		78,409	87,228
	12	23,413,353	13,803,774
Total funds		60,914,891	52,211,986

The accompanying notes form an integral part of these financial statements.

SPD

(Registered in Singapore under the Societies Act)

STATEMENT OF CASH FLOWS
For the financial year ended 31 March 2022

	2022	2021
	\$	\$
Cash flows from operating activities		
Net surplus for the financial year	8,702,905	8,028,189
Adjustments for:		
Depreciation of property, plant and equipment	844,508	956,518
Allowance for impairment on trade receivables	604	–
Write-off of trade receivables	–	1,509
Gain on disposal of property, plant and equipment	(7,072)	–
Interest income	(203,201)	(479,148)
Operating cash flows before movements in working capital	9,337,744	8,507,068
Inventories	(17,642)	3,836
Receivables	1,847,274	302,277
Payables	(558,001)	(225,916)
Net cash generated from operating activities	10,609,375	8,587,265
Cash flows from investing activities		
Purchases of property, plant and equipment	(1,306,309)	(447,945)
Proceeds from sale of property, plant and equipment	7,600	–
Interest received	222,832	761,996
Net cash (used in)/generated from investing activities	(1,075,877)	314,051
Net increase in cash and cash equivalents	9,533,498	8,901,316
Cash and cash equivalents at beginning of financial year	58,292,827	49,391,511
Cash and cash equivalents at end of financial year (Note 10)	67,826,325	58,292,827

The accompanying notes form an integral part of these financial statements.

SPD

(Registered in Singapore under the Societies Act)

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2022

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

SPD (herein referred to as the “Society”) is registered under the Societies Act 1966 and is domiciled in Singapore. Its Unique Entity Number (“UEN”) is S64SS0052D. The Society is an approved charity under the Charities Act 1994 since 28 June 1984 and an approved Institution of a Public Character (the “IPC”) for the period from 1 January 2018 to 31 December 2021. The Society’s IPC status has been renewed from 1 January 2022 to 31 December 2025.

The registered address and principal place of activities of the Society is located at 2 Peng Nguan Street, SPD Ability Centre, Singapore 168955.

The principal activities of the Society, a charitable organisation, are to undertake promotion, development and provision of welfare programmes and services to people with disabilities, so as to develop their potential to the fullest.

2. Summary of significant accounting policies

a) Basis of preparation

The financial statements are expressed in Singapore dollar (“\$”), which is the Society’s functional currency. The financial statements have been prepared in accordance with the Societies Act 1966, Charities Act 1994 and other relevant regulations and Charities Accounting Standard in Singapore (“CAS”). The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with CAS requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the financial year. Although these estimates are based on the Board of Management’s best knowledge of current events and actions and historical experiences and various other factors that are believed to be reasonable under the circumstances, actual results may ultimately differ from those estimates.

Use of estimates and judgements

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The areas involving a higher degree of judgement in applying accounting policies, or areas where assumptions and estimates have a significant risk of resulting in material adjustment within the next financial year are disclosed in Note 3.

2. Summary of significant accounting policies (cont'd)

b) Income recognition

Income is recognised in the statement of financial activities to the extent that the Society becomes entitled to the income, when it is probable that the income will be received; and when the amount of the income can be measured with sufficient reliability.

Categories of income

Voluntary income

Voluntary income includes income generated from the following sources:

- Gifts and donations, including legacies and donations in kind, given by the founders, patrons, supporters, the general public and businesses; and
- Grants which provide core funding or are of a general nature provided by government and charitable foundations but not including those grants which are specifically for the performance of a service or production of charitable goods, for instance a service agreement with a local authority.

Investment income

Investment income includes interest income.

Income from charitable activities

Income from charitable activities are the programmes and activities carried out by the Society to generate income, which will be used to fund its charitable activities.

Types of income

1) *Donations*

Donations are recognised when received. If donations are received for a specific fund-raising or charity event and the event has not occurred, the donation received will be deferred as a liability until the event has been conducted.

Donations-in-kind that can be estimated with sufficient reliability are accounted for at a reasonable estimate of the price that the Society would have to pay in the open market for an equivalent item or at the amount actually realised.

2) *Grants*

Grants from government and other organisations are recognised as income only when there is sufficient evidence that the Society has complied with the conditions attached to them and there is reasonable certainty that they will be received. These grants are recognised on an accrual basis. Additionally, grants recognised in the statement of financial activities are calculated based on the funding principles set by the individual organisations. Adjustments to the grants which are made on finalisation by the relevant organisations are recognised in the statement of financial activities in the financial year in which they are finalised. Grants with specific conditions are recognised either when they have been conformed to, or when there is sufficient evidence that they will be met. In instances where there is uncertainty about the ability of the Society to meet the conditions set by grantors, the recognition of the grants as income is deferred until conditions imposed at the time of the grants can be complied with. Grants for capital expenditures are recognised in the statement of financial activities when the Society have entitlement to the income and not deferred over the useful life of the asset.

2. Summary of significant accounting policies (cont'd)

(b) Income recognition (cont'd)

Types of income (cont'd)

3) *Programme and transport fees*

Programme and transport fees represent income from rendering of services to people with disabilities. Such fees are recognised as income once the services are rendered.

4) *Interest income*

Interest income is recognised on a time proportion basis using the effective interest method.

5) *Sales*

Income from sales is recognised when the goods/services have been sold to the customer.

c) Expenditure

Expenditures are recognised in the statement of financial activities once the goods or services have been received unless the expenditure qualifies for capitalisation as assets such as inventory and property, plant and equipment. Expenditure on performance-related grants are recognised to the extent the specified service or goods have been provided. Expenditures in the statement of financial activities are classified under the cost of generating funds, cost of charitable activities and governance costs.

(a) Classification

1) *Cost of generating voluntary income*

The cost of generating voluntary income are those costs attributable to generating income for the Society, other than those costs incurred in undertaking charitable activities in furtherance of the Society's objects.

2) *Charitable activities*

All resources applied in undertaking activities to meet the Society's charitable objectives are classified under cost of charitable activities.

3) *Governance costs*

This includes costs of governance arrangements that relate to the general running of the Society as opposed to the direct management functions inherent in generating funds, service delivery and programme or project work. These activities provide the governance infrastructure, which allows the charity to operate, and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the Society.

4) *Support costs*

Support costs are those, whilst necessary to deliver an activity, do not produce or constitute the output of the charitable activities of the Society. These costs are incurred in supporting the income generation activities of the Society. Support costs comprise manpower and other operating costs of Communications & Outreach, Procurement, Facilities and Administration, Finance, Information Technology, Human Resource, Capability Development and Governance.

2. Summary of significant accounting policies (cont'd)

c) Expenditure (cont'd)

(b) Allocation of costs

Where appropriate, expenditures that are specifically identifiable to each cost classification are allocated directly to the type of costs incurred. Where apportionment between each costs classification is necessary, the following apportionment bases are applied:

- Usage;
- Head count i.e. on the number of people employed within an activity; and
- Total expenditure.

d) Employee benefits

Employee leave entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual as a result of services rendered by employees up to the balance sheet date.

Defined contribution plans

The Society contributes to the Central Provident Fund (“CPF”), a defined contribution plan regulated and managed by the Singapore Government. Contributions to CPF contributions are recognised as compensation expenses in the same period as the employment that gives rise to the contribution.

e) Taxation

As a charity, the Society is exempt from tax on income and gains falling within section 13(1)(zm) of the Income Tax Act to the extent that these are applied to its charitable objects. No tax charges have arisen for the Society during the financial year.

f) Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation. All items of property, plant and equipment are initially recorded at cost.

The initial cost of property, plant and equipment comprises its purchase price, including import duties and non-refundable purchase taxes and any directly attributable costs of bringing the asset to its working condition and location for its intended use. Any trade discounts and rebates are deducted in arriving at purchase price. Expenditure incurred after the property, plant and equipment have been put into operation, such as repairs and maintenance and overhaul costs, is normally charged to the statement of financial activities in the period in which the costs are incurred. In situations where it can be clearly demonstrated that the expenditure has resulted in an increase in the future economic benefits expected to be obtained from the use of an item of property, plant and equipment beyond its originally assessed standard of performance, the expenditure is capitalised as an additional cost of property, plant and equipment.

Individual asset items which cost at least \$1,000 are capitalised when acquired.

2. Summary of significant accounting policies (cont'd)

f) Property, plant and equipment (cont'd)

Depreciation is computed on a straight-line basis over the estimated useful life of the assets as follows:

	Years
Leasehold building	5 to 25
Leasehold improvements	5
Assistive devices and technical aids	3
Computers	3
Office equipment, furniture and fittings	5
Motor vehicles	5
Electrical equipment	5
Machinery	5

Work-in-progress and incomplete projects are not depreciated when it is not yet available for use.

The residual value, useful life and depreciation method are reviewed at each financial year-end and adjusted prospectively, if appropriate.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use. Any gain or loss on derecognition of the asset is included in the statement of financial activities in the year the asset is derecognised.

Fully depreciated assets still in use are retained in the financial statements.

g) Inventories

Inventories comprising mainly raw materials for bookbinding and photo albums and finished goods such as photo albums and hand-made notebooks are valued at lower of cost and net realisable value. Cost is determined on an annual weighted average basis and includes freight and handling charges. Allowance is made where necessary for obsolete, slow-moving and defective inventory in arriving at the net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Donated stocks for resale are valued at net realisable value. Donated stocks of gift vouchers are valued based on their face value.

h) Trade and other receivables

Trade and other receivables, excluding prepayments, are measured at initial recognition at transaction price, excluding transaction costs, if any. Transaction costs shall be recognised as expenditure in the statement of financial activities. Prepayments shall be initially recognised at the amount paid in advance for the economic resources expected to be received in the future.

After initial recognition, trade and other receivables, excluding prepayments, shall be measured at cost less any accumulated impairment losses. Prepayments shall be measured at the amount paid less the economic resources received or consumed during the financial period.

At each balance sheet date, where there is objective evidence that a receivable is impaired, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the statement of financial activities. The allowance recognised is measured as the difference between the asset's carrying amount and the undiscounted future cash flows that the Society expects to receive from the receivables.

When a receivable is uncollectible, it is written off against the allowance account for receivables. Subsequent recoveries of amounts previously written off are credited in the statement of financial activities.

2. Summary of significant accounting policies (cont'd)

i) Provisions

Provisions are recognised when the Society has a present obligation (legal or constructive) as a result of a past event, it is probable that the Society will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the balance sheet date, taking into account the risks and uncertainties surrounding the obligation.

When some or all of the economic benefits required to settle a provision are expected to be recovered from a third party, the receivable is recognised as an asset if it is virtually certain that reimbursement will be received and the amount of the receivable can be measured reliably.

j) Cash and cash equivalents

For the purpose of presentation in the statement of cash flows, cash and cash equivalents comprise cash on hand and deposits with financial institutions which are subject to an insignificant risk of change in value.

k) Trade and other payables

Trade and other payables are initially measured at transaction price, excluding transaction costs, if any, both at initial recognition and at subsequent measurement. Transaction costs shall be recognised as expenditure in the statement of financial activities as incurred. Accruals shall be recognised at the best estimate of the amount payable.

l) Funds

Fund balances restricted by outside sources are so indicated and are distinguished from unrestricted funds allocated to specific purposes, if any, by action of the Board of Management. Externally restricted funds may only be utilised in accordance with the purposes established by the source of such funds and are in contrast with unrestricted funds over which the Board of Management retains full control to use in achieving any of its institutional purposes. An expense resulting from the operating activities of a fund that is directly attributable to the fund is charged to that fund. Common expenses if any are allocated on a reasonable basis to the funds based on a method most suitable to that common expense.

m) Unrestricted funds

Unrestricted funds represent funds received by the Society that are expendable for any activity of the Society at the discretion of the Board of Members in furtherance of the Society's charitable objectives. Services subsidised for their activities from unrestricted funds may be required to refund the subsidy should they have surplus in subsequent years.

n) Restricted funds

Restricted funds represent funds that have been received by the Society for which the usage is restricted - specifically for an activity in one or more of its services or for specified activities within these services. These restrictions may be designated by government agencies, other donor organisations or individuals.

2. Summary of significant accounting policies (cont'd)

o) Operating leases

Leases where a significant portion of the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to the statement of financial activities on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period has expired, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

3. Key sources of estimation uncertainty

The key assumptions concerning the future, and other key sources of estimation uncertainty at the balance sheet date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are disclosed below.

Estimated useful lives of property, plant and equipment

The management periodically reviews the estimated useful lives and residual values of property, plant and equipment for reasonableness. The carrying amounts of the Society's property plant and equipment are disclosed in Note 7. The Society's property, plant and equipment are currently depreciated on a straight-line basis, over the estimated useful lives of between 3 to 25 years [Note 2(f)].

The factors considered in assessing the reasonableness of the useful lives include changes in operations and activities of the Society; changes in the Singapore Land Authority's land lease terms for the building and its operations; the assets' expected level of usage and technological developments. These could impact the economic useful lives and the residual values of the assets. Therefore, future depreciation charges may change if the estimates are revised.

4. Detailed Statement of Financial Activities

Note	Unrestricted Designated				Total unrestricted funds	Restricted		Total restricted funds	2022 Total funds	2021 Total funds	
	General fund	Sinking fund	Information technology fund	SPD @ Toa Payoh fund		Programme funds	Lee Boon Huat education funds				
	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Income											
Income from generated funds:											
<u>Voluntary income</u>											
- Donations	16,17	3,111,491	–	–	–	3,111,491	2,585,142	–	2,585,142	5,696,633	5,287,882
- Grants and funding	14	1,672,992	–	–	–	1,672,992	388,288	–	388,288	2,061,280	2,442,562
		4,784,483	–	–	–	4,784,483	2,973,430	–	2,973,430	7,757,913	7,730,444
<u>Investment income</u>											
Interest income from financial institutions											
		199,973	–	–	–	199,973	3,228	–	3,228	203,201	479,148
<u>Income from charitable activities:</u>											
Grants and funding	14	–	–	–	–	–	27,856,450	–	27,856,450	27,856,450	26,128,405
Programme fees ^(a)		–	–	–	–	–	5,047,437	–	5,047,437	5,047,437	3,994,096
Sales		–	–	–	–	–	1,032,103	–	1,032,103	1,032,103	932,519
Transport fees ^(a)		–	–	–	–	–	165,344	–	165,344	165,344	127,763
		–	–	–	–	–	34,101,334	–	34,101,334	34,101,334	31,182,783
<u>Other income</u>											
Miscellaneous income											
		70,301	–	–	–	70,301	50,858	–	50,858	121,159	10,394
Total income		5,054,757	–	–	–	5,054,757	37,128,850	–	37,128,850	42,183,607	39,402,769

^(a) The programme fees and transport fees income are net of subsidies amounting to \$13,328,243 (2021: \$12,905,016) and \$1,025,411 (2021: \$909,722) provided to the eligible clients respectively.

4. Detailed Statement of Financial Activities (cont'd)

Note	Unrestricted Designated				Total unrestricted funds	Programme funds	Restricted		2022 Total funds	2021 Total funds
	General fund	Sinking fund	Information technology fund	SPD @ Toa Payoh fund			Lee Boon Huat education funds	Total restricted funds		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Expenditures										
Costs of generating voluntary income										
Costs of generating voluntary income										
Communication	563	–	–	–	563	408	–	408	971	618
CPF contributions	6	45,078	–	–	45,078	32,641	–	32,641	77,719	88,158
Depreciation	7	1,516	–	–	1,516	1,098	–	1,098	2,614	5,048
Direct fund-raising expenses	16	117,234	–	–	117,234	84,891	–	84,891	202,125	104,734
Maintenance expense		6,241	–	–	6,241	4,519	–	4,519	10,760	11,136
Other expenses		121	–	–	121	87	–	87	208	109
Rental expense		5,684	–	–	5,684	4,116	–	4,116	9,800	4,198
Salaries, allowance and bonus	6	307,833	–	–	307,833	222,905	–	222,905	530,738	568,803
Staff training and other benefits	6	5,531	–	–	5,531	4,005	–	4,005	9,536	5,568
Staff transport		253	–	–	253	183	–	183	436	1,175
Supplies		997	–	–	997	722	–	722	1,719	1,127
Support costs	15	101,663	–	–	101,663	–	–	–	101,663	97,317
Transport assistance to clients		–	–	–	–	–	–	–	–	–
Utilities		3,022	–	–	3,022	2,188	–	2,188	5,210	2,146
		595,736	–	–	595,736	357,763	–	357,363	953,499	890,137

4. Detailed Statement of Financial Activities (cont'd)

Note	Unrestricted Designated				Total unrestricted funds	Restricted		Total restricted funds	2022 Total funds	2021 Total funds
	General fund	Sinking fund	Information technology fund	SPD @ Toa Payoh fund		Programme funds	Lee Boon Huat education funds			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Expenditures										
Charitable activities expenses										
Communication	–	–	–	–	–	24,840	–	24,840	24,840	26,253
CPF contributions	6	–	–	–	–	2,677,594	–	2,677,594	2,677,594	2,480,473
Depreciation	7	–	–	–	–	523,244	–	523,244	523,244	606,357
Education assistance to clients		–	–	–	–	246,763	–	246,763	246,763	250,511
Cost of Sales		–	–	–	–	279,119	–	279,119	279,119	292,645
Salaries for sales	6	–	–	–	–	569,364	–	569,364	569,364	524,487
Staff benefits for sales	6	–	–	–	–	16,291	–	16,291	16,291	17,718
CPF contributions for sales	6	–	–	–	–	69,785	–	69,785	69,785	65,358
Loss on disposal of fixed assets		–	–	–	–	528	–	528	528	–
Maintenance expenses		–	–	–	–	882,407	–	882,407	882,407	751,674
Other expense		–	–	–	–	38,211	–	38,211	38,211	34,644
Other assistance to clients		–	–	–	–	157,734	–	157,734	157,734	153,328
Professional fees		–	–	–	–	212,112	–	212,112	212,112	173,982
Public education expense		–	–	–	–	262	–	262	262	771
Rental expense		–	–	–	–	559,554	–	559,554	559,554	347,615
Salaries, allowance and bonus	6	–	–	–	–	19,224,747	–	19,224,747	19,224,747	18,307,899

4. Detailed Statement of Financial Activities (cont'd)

	Note	Unrestricted Designated				Total unrestricted funds	Restricted		2022 Total funds	2021 Total funds	
		General fund	Sinking fund	Information technology fund	SPD @ Toa Payoh fund		Programme funds	Lee Boon Huat education funds			Total restricted funds
		\$	\$	\$	\$	\$	\$	\$	\$		
Expenditures											
Charitable activities expenses (cont'd)											
Staff training and other benefits	6	–	–	–	–	–	277,468	–	277,468	277,468	331,690
Staff transport		–	–	–	–	–	42,159	–	42,159	42,159	36,051
Supplies		–	–	–	–	–	217,674	–	217,674	217,674	175,141
Support costs	15	–	–	–	–	–	4,580,616	–	4,580,616	4,580,616	4,248,404
Transport assistance to clients		–	–	–	–	–	937,054	–	937,054	937,054	857,852
Utilities		–	–	–	–	–	261,170	–	261,170	261,170	115,104
Volunteers expense		–	–	–	–	–	49	–	49	49	–
		–	–	–	–	–	31,798,745	–	31,798,745	31,798,745	29,797,957

4. Detailed Statement of Financial Activities (cont'd)

	← Unrestricted Designated →				← Restricted →					
	General fund	Sinking fund	Information technology fund	SPD @ Toa Payoh fund	Total unrestricted funds	Programme funds	Lee Boon Huat education funds	Total restricted funds	2022 Total funds	2021 Total funds
Note	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Expenditures										
Governance costs										
Audit fees	30,000	—	—	—	30,000	—	—	—	30,000	37,055
Assurance fees	16,100	—	—	—	16,100	35,800	—	35,800	51,900	41,500
Communication	3,007	—	—	—	3,007	—	—	—	3,007	1,898
CPF contributions	6 55,520	—	—	—	55,520	—	—	—	55,520	54,240
Depreciation	7 38,662	—	—	—	38,662	—	—	—	38,662	47,677
Maintenance expense	23,859	—	—	—	23,859	—	—	—	23,859	23,775
Other expense	73,090	—	—	—	73,090	—	—	—	73,090	60,031
Professional fees	10,464	—	—	—	10,464	—	—	—	10,464	11,565
Public education expense	4,865	—	—	—	4,865	—	—	—	4,865	4,398
Rental expense	7,250	—	—	—	7,250	—	—	—	7,250	3,126
Salaries, allowance and bonus	6 408,388	—	—	—	408,388	—	—	—	408,388	386,760
Staff training and other benefits	6 13,483	—	—	—	13,483	—	—	—	13,483	8,747
Staff transport	280	—	—	—	280	—	—	—	280	(6)
Supplies	3,778	—	—	—	3,778	—	—	—	3,778	4,188
Transport assistance to clients	15	—	—	—	15	—	—	—	15	36
Utilities	3,658	—	—	—	3,658	—	—	—	3,658	1,386
Volunteers expense	239	—	—	—	239	—	—	—	239	110
	692,658	—	—	—	692,658	35,800	—	35,800	728,458	686,486
	1,288,394	—	—	—	1,288,394	32,192,308	—	32,192,308	33,480,702	31,374,580

SPD

4. Detailed Statement of Financial Activities (cont'd)

		←----- Unrestricted Designated -----→				←----- Restricted -----→						
		←-----	←-----	←-----	←-----							
		General fund	Sinking fund	Information technology fund	SPD @ Toa Payoh fund	Total unrestricted funds	Programme funds	Lee Boon Huat education funds	Total restricted funds	2022 Total funds	2021 Total funds	
Note		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
		3,766,363	-	-	-	3,766,363	4,936,542	-	4,936,542	8,702,905	8,028,189	
		Transfers										
	5	(4,673,037)	-	-	-	(4,673,037)	-	(8,819)	(8,819)	(4,681,856)	(15,606)	
	5	-	-	-	-	-	4,681,856	-	4,681,856	4,681,856	15,606	
		Net movement in funds	-	-	-	(4,673,037)	4,681,856	(8,819)	4,673,037	-	-	
		Reconciliation of funds										
		Total funds brought forward	30,313,524	3,802,044	2,000,000	2,292,644	38,408,212	13,716,546	87,228	13,803,774	52,211,986	44,183,797
		Total funds carried forward	29,406,850	3,802,044	2,000,000	2,292,644	37,501,538	23,334,944	78,409	23,413,353	60,914,891	52,211,986

5. Transfer between funds

The following tables show transfers between funds during the financial year:

		2022	2021
		\$	\$
From:	To:		
Lee Boon Huat education fund	Restricted programme funds	8,819	15,606

The above transfer is to utilise Lee Boon Huat education fund for students with disabilities from low-income households of the Continuing Therapy Programme.

		2022	2021
		\$	\$
From:	To:		
General fund	Restricted programme funds	4,673,037	–

The above transfer is to fund the accumulated deficit of partially funded programmes undertaken by the Society.

6. Employee benefits

a) Total employee benefits for the Society:

	2022	2021
	\$	\$
Salaries, allowances and bonuses	23,690,724	22,582,606
Contributions to defined contribution plan	3,282,683	3,080,154
Staff training and other short-term benefits	414,423	426,925
	27,387,830	26,089,685

b) Total employee benefits are charged to:

	2022	2021
	\$	\$
Cost of generating voluntary income	693,056	735,305
Charitable activities expenses	26,217,383	24,904,634
Governance costs	477,391	449,746
	27,387,830	26,089,685

Short-term employee benefits include staff welfare, medical benefits, dental benefits and insurance.

6. Employee benefits (cont'd)

c) Included in the above are remuneration paid to key management personnel as follows:

	2022	2021
	\$	\$
Salaries, allowances and bonuses	1,156,463	1,144,694
Contributions to defined contribution plan	102,279	108,545
	1,258,742	1,253,239

Key management personnel are the persons having authority and responsibility for planning, directing and controlling the activities of the Society, directly or indirectly. Key management personnel include the Chief Executive Officer and directors of divisions. The members of the Board of Management are volunteers and they do not receive any compensation or honorarium from the Society.

The top 3 employees (including key management personnel) whose annual remuneration amount to over \$100,000 in the financial year are as follows:

	2022	2021
Number of employees per band		
\$100,001 to \$200,000	2	2
\$200,001 to \$300,000	1	1

There is no paid staff who is a close member of the family belonging to the Chief Executive Officer or a member of the board committee.

During the current and previous financial year, there were no loans made to any employees, member of the Board of Management, related parties or outside parties.

7. Property, plant and equipment

	Leasehold improvements \$	Assistive devices and technical aids \$	Computers \$	Office equipment, furnitures and fittings \$	Motor vehicles \$	Electrical equipment \$	Machinery \$	Work in progress \$	Total \$
2022									
Cost									
At 1.4.2021	2,918,476	1,440,289	2,231,147	842,871	723,050	640,482	43,314	124,951	8,964,580
Additions	341,638	140,198	289,405	–	244,954	69,978	8,014	212,122	1,306,309
Written off/ disposals	–	(27,272)	(133,651)	(5,947)	(66,068)	(83,843)	–	–	(316,781)
At 31.3.2022	3,260,114	1,553,215	2,386,901	836,924	901,936	626,617	51,328	337,073	9,954,108
Accumulated depreciation									
At 1.4.2021	2,463,362	1,359,597	1,688,271	831,483	656,317	546,622	33,920	–	7,579,572
Depreciation charge	307,683	84,216	296,062	7,171	80,781	62,682	5,913	–	844,508
Written off/ disposals	–	(27,272)	(133,123)	(5,947)	(66,068)	(83,843)	–	–	(316,253)
At 31.3.2022	2,771,045	1,416,541	1,851,210	832,707	671,030	525,461	39,833	–	8,107,827
Net carrying value									
At 31.3.2022	489,069	136,674	535,691	4,217	230,906	101,156	11,495	337,073	1,846,281

7. Property, plant and equipment (cont'd)

	Leasehold building \$	Leasehold improvements \$	Assistive devices and technical aids \$	Computers \$	Office equipment, furnitures and fittings \$	Motor vehicles \$	Electrical equipment \$	Machinery \$	Work in progress \$	Total \$
2021										
Cost										
At 1.4.2020	14,261,478	2,918,476	1,588,702	2,009,506	844,671	723,050	645,845	39,138	15,388	23,046,254
Additions	–	–	23,942	310,264	–	–	–	4,176	109,563	447,945
Written off/ disposals	(14,261,478)*	–	(172,355)	(88,623)	(1,800)	–	(5,363)	–	–	(14,529,619)
At 31.3.2021	–	2,918,476	1,440,289	2,231,147	842,871	723,050	640,482	43,314	124,951	8,964,580
Accumulated depreciation										
At 1.4.2020	14,205,760	2,075,101	1,471,161	1,485,999	813,680	604,114	469,149	27,709	–	21,152,673
Depreciation charge	55,718	388,261	60,791	290,895	19,603	52,203	82,836	6,211	–	956,518
Written off/ disposals	(14,261,478)*	–	(172,355)	(88,623)	(1,800)	–	(5,363)	–	–	(14,529,619)
At 31.3.2021	–	2,463,362	1,359,597	1,688,271	831,483	656,317	546,622	33,920	–	7,579,572
Net carrying value										
At 31.3.2021	–	455,114	80,692	542,876	11,388	66,733	93,860	9,394	124,951	1,385,008

* The lease period of the leasehold building located at 2 Peng Nguan Street, SPD Ability Centre, Singapore 168955 expired on 28 November 2020. Upon the expiry of the leasehold period, the legal ownership of the leasehold building was surrendered to the Singapore Government. Subsequently, the Society entered into a tenancy agreement with the Singapore Government to lease back the aforesaid leasehold building for 3 years effective from 29 November 2020 and with an option to renew for a further 3 years.

In addition, the Society also obtained a grant of rental subvention to partially subsidise the rental expenses of the above tenancy agreement. The non-cancellable rental commitment as at 31 March 2022 and 31 March 2021 is disclosed in Note 19 to the financial statements.

7. Property, plant and equipment (cont'd)

Depreciation is charged as follows:

	2022	2021
	\$	\$
General funds	46,257	105,574
Restricted funds	798,251	850,944
	844,508	956,518

8. Inventories

	2022	2021
	\$	\$
Gift vouchers	12,000	9,350
Raw materials	12,657	10,495
Finished goods	42,530	29,700
	67,187	49,545

9. Trade and other receivables

	2022	2021
	\$	\$
Trade receivables:		
Outside parties	906,570	812,119
Less: Allowance for impairment	–	(7,705)
	906,570	804,414
Other receivables:		
Grant receivables	483,683	2,306,860
Grant receivables - Job support scheme (Note 14)	–	365,958
Interest receivables - fixed deposits	79,285	98,916
Refundable deposits	252,443	182,125
Outside parties	215,426	71,563
Prepayments	34,383	9,463
	1,971,790	3,839,299

Movement in allowance for impairment on trade receivables is as follows:

	2022	2021
	\$	\$
Balance at beginning of the financial year	7,705	7,705
Addition charged to profit or loss	604	–
Bad receivables written off	(8,309)	–
	–	7,705

10. Cash and cash equivalents

	2022 \$	2021 \$
Cash on hand	6,098	8,050
Bank and cash balances	12,094,461	9,641,307
Fixed deposits	55,725,766	48,643,470
	67,826,325	58,292,827

Cash at banks, denominated in SGD, earn interest rate that ranges approximately 0.05% to 0.25% (2021: 0.05% to 0.25%) per annum based on bank balances.

Fixed deposits, denominated in SGD, with maturity period ranging from 1 to 12 months (2021: 1 to 12 months) after the balance sheet date earn interest at rates ranging from 0.10% to 0.85% (2021: 0.24% to 1.03%) per annum.

11. Trade and other payables

	2022 \$	2021 \$
Trade payables:		
Outside parties	382,294	385,117
Other payables:		
Deferred grant		
- Community Silver Trust ^(a)	2,501,410	2,405,981
- Care and Share ^(b)	423,671	810,459
Accruals ^(c)	6,090,858	5,641,623
Donations received in advance	366,167	417,498
Refundable deposits	137,877	139,514
Deferred income - Job Support Scheme (Note 14)	-	546,717
Deferred income - Ministry of Health of Singapore ("MOH") ^(d)	104,476	311,625
Deferred income - Others ^(e)	708,392	594,139
Outside parties	81,547	102,020
	10,796,692	11,354,693

^(a) *Community Silver Trust*

Community Silver Trust ("CST") is a trust fund managed by the Ministry of Health ("MOH"). The objective of CST is to encourage donations and provide additional resources for the service providers in the intermediate and long term care sector to enhance capabilities, provide value-added services to achieve higher quality care and enhance affordability of step down care for service users and patients.

11. Trade and other payables (cont'd)

(b) *Care and Share*

Care and Share Matching grant is given out under the Care and Share movement, managed by the Ministry of Social and Family Development (“MSF”). The Grant is targeted at agencies that provide social services and develop programmes to serve the social service beneficiaries better through funding programmes/activities that contribute to building the agencies’ capability and capacity.

The Society participated in the Care and Share Matching Grant scheme and received approval of grant up to \$2,900,000 subject to fulfilling certain conditions set by National Council of Social Service (“NCSS”). During the financial year ended 31 March 2022, the Society recognised \$388,288 (2021: \$389,420) (Note 14) in the statements of financial activities. The remaining balance of the grant is shown as deferred grant and is represented by cash deposited in financial institutions.

(c) *Accruals*

Included within the accruals are payroll cost accruals such as salaries, bonuses and contributions to defined contribution plan of \$5,916,060 (2021: \$5,446,230).

(d) *Deferred income - MOH*

The Ministry of Health (“MOH”) provides grants to support Society’s provision of rehabilitation services for the Intermediate and Long-Term Care Sector. Cash received from MOH has been recorded in the deferred income pending the fulfilment of all the specific conditions set by MOH for income recognition.

(e) *Deferred income - Others*

Included within the deferred income balance is a Bicentennial Community Fund (“BCF”) grant received of \$400,000 in 2021 which is set aside for future fund raising expenditure and volunteer-related expenditure. The Society has not utilised the BCF grant since the receipt of the grant in 2021. In addition, the balance includes MSF funding of \$79,763 (2021: Nil) and \$211,782 (2021:Nil) for cyclical maintenance expenditure and programme funding respectively. Such balances are pending the fulfilment of all the specific conditions set by funders for income recognition.

12. Funds

The funds of the Society comprise unrestricted funds and restricted funds which are described as follows:

Unrestricted funds

a) General fund

This fund is expendable at the discretion of the Society’s Board of Management in furtherance of the Society’s objects.

12. Funds (cont'd)

Unrestricted funds (cont'd)

b) Designated funds

Designated funds are part of unrestricted funds earmarked for particular projects that are approved by the Board of Management. The designation is for administrative purpose only and does not restrict the Board of Management's discretion to apply the fund. As at the reporting date, the designated funds of the Society are as follows:

(i) Sinking fund

The sinking fund is for the purpose of meeting cost of major repairs and replacements.

(ii) Information Technology fund

This fund is for developing Information Technology infrastructure and systems to improve productivity and efficiency as well as to enhance client care.

(iii) SPD@Toa Payoh fund

On 1 April 2014, the Society took over the operations of TP Healthcare Limited ("TPHL"), a rehabilitation centre in Toa Payoh, to achieve synergy and economies of scale. The centre, SPD@Toa Payoh, became the Society's third satellite centre. A designated fund of \$2,292,644 for use by SPD@Toa Payoh was set up. This arises from TPHL's transfer to the Society its property, plant and equipment at net book value, cash and receivables. No other assets and liabilities were transferred to the Society and no consideration was paid by the Society.

Restricted funds

Restricted funds are funds subject to specific restrictions which may be declared by the donor(s) with their authority or created through legal process, but still within the wider objects of the Society. The funds can be used to defray future operating deficits of the programmes.

As at reporting date, the Society has the following restricted funds:

a) Programme funds

The Society runs various programmes to assist people with disabilities to develop their potential to the fullest. The grants and donations received specifically for the purpose of funding these programmes are classified under programme funds. Details of some of the major programmes carried out by the Society are described below:

(i) The Day Activity Centre ("DAC")

The Day Activity Centre provides day care for people with physical as well as multiple disabilities, and most recently, adults with Autism Spectrum Disorder. The primary aim is to nurture self-help skills through a balanced and structured programme on social and recreational activities of daily living. At the same time, the programme helps provide caregivers and family members with respite and gives them the opportunity to continue working without having to worry about the care of their charges.

(ii) The Development Support/Learning Support Programme ("DSLS")

The Development Support/Learning Support Programme is an initiative by Ministry of Social and Family Development ("MSF") to provide on-site intervention and learning support to pre-schoolers with mild developmental needs in mainstream kindergartens and childcare centres.

12. Funds (cont'd)

Restricted funds (cont'd)

As at reporting date, the Society has the following restricted funds (cont'd):

a) Programme funds (cont'd)

(iii) The Early Intervention Programme for Infants and Children (“EIPIC”)

The Early Intervention Programme for Infants and Children is a centre-based programme for children with developmental needs. It provides educational and therapy services for children 6 years and below diagnosed with special needs that affect their development.

The Society was appointed by the MSF and the National Council of Social Service (“NCSS”) to set up four EIPIC centres, as follows:

- Building Bridges EIPIC Centre at SPD Ability Centre which started in September 2011 for children who live in the Central area;
- Building Bridges EIPIC Centre at SPD@Jurong which started in June 2012 for children who live in the West area; and
- Building Bridges EIPIC Centre at SPD@Bedok and SPD@Tampines which started in August 2016 for children who live in the East area.

(iv) The Sheltered Workshop (“SW”)

The Sheltered Workshop provides employment and vocational training for people with disabilities. The trainees are engaged in sub-contract work such as packaging, letter-shopping and tagging of products, as well as administrative tasks such as data entry and digital scanning. The projects and contract work secured from various organisations provide a real work environment for the trainees, thus improving their future employment prospects. The ultimate aim is to graduate these trainees to the open employment.

The craftsmen at the SW, who possess skills honed over 20 years, provide services in bookbinding, book restoration and fabrication of lifestyle products such as notebooks, photo frames and photo albums. Educational institutions, commercial organisations and private individuals are among their satisfied customers.

The SW aims to give people with disabilities:

- Community integration and participation
- Increased self-esteem and self-worth
- Pre-employment preparation and training

(v) The SPD Therapy Hub

The SPD Therapy Hub was piloted and developed jointly between the Society and NCSS in January 2005, with the support from MSF to meet the growing need for step-down care in Singapore. SPD Therapy Hub received funding from the Ministry of Health since October 2018 to support the Intermediate and Long-Term Care Sector.

The SPD Therapy Hub is a provider of rehabilitation services including physiotherapy, occupational therapy and speech therapy for Social Service Agencies (“SSAs”) serving children with developmental needs, the elderly and people with disabilities. It recruits, supervises and manages a pool of qualified therapists to provide these services to the clients/residents at day rehabilitation centres, day care centres, dementia day care centres, nursing homes, disability homes, community hospitals, special schools and early intervention centres. The therapists are assigned on a contractual basis to SSAs interested in engaging quality rehabilitation services for their clients/residents.

12. Funds (cont'd)

Restricted funds (cont'd)

As at reporting date, the Society has the following restricted funds: (cont'd)

a) Programme funds (cont'd)

(vi) The Transition to Employment (the "TTE")

The Transition to Employment (the "TTE") programme is a community-based return-to-work programme with the objectives to provide a multi-disciplinary and client-centred approach to re-integrate those below 60 years old with acquired physical disabilities and have neurological and orthopaedic injuries, back to sustainable mainstream workforce. Clients will receive intervention support such as active rehabilitation, work hardening training as well as employment placement and support.

(vii) The aims of the Specialised Assistive Technology Centre ("Specialised ATC") are:

- to enable and empower individuals with disabilities through the use of Assistive Technology ("AT");
- advocate AT use especially in areas of education; and
- employment and encourage innovation and development of AT devices.

The Centre was established in August 2001 and was later appointed by NCSS as the Specialised ATC in January 2005. It was appointed as the Centre of Specialisation for AT in August 2009 and re-appointed in March 2012. With this appointment, the Specialised ATC was recognised as an AT expert that would conduct practice-related training to build capability in AT and provide advice, consultations and coaching sessions to serve people with different disabilities. The AT team now operates from Tech Able at the Enabling Village.

(viii) The Specialised Case Management Programme ("SCMP")

The Specialised Case Management Programme ("SCMP") is a nation-wide pilot programme started in October 2006 to support persons of all age groups with disabilities and their caregivers, to empower them to lead more fulfilling and enriching lives. Through the Society's social workers and case management officers, the SCMP provides the following services:

- Co-ordinating and acquiring resources to support persons with disabilities and their caregivers;
- Counselling;
- Consultancy on disability information and issues;
- Group/peer support;
- Vocational/motivational counselling and coaching;
- Psycho-educational workshops to provide information on health issues and knowledge of self-care;
- Caregiver support and training; and/or
- Wellness programmes for persons with disabilities and their caregivers to enhance their physical health and psychological functioning.

12. Funds (cont'd)

Restricted funds (cont'd)

As at reporting date, the Society has the following restricted funds: (cont'd)

a) Programme funds (cont'd)

(ix) The Continuing Therapy Programme (“CTP”)

The Continuing Therapy Programme (“CTP”) offers speech and occupational therapy services to children 18 years and below. CTP not only complements the therapy services that the child receives in his special school, it also supports those who attend mainstream schools and require therapy services to improve in their functional and academic performances.

(x) SPD’s Rehabilitation Centre (“RC”)

SPD’s Rehabilitation Centre (“RC”) at SPD Ability Centre and SPD@Toa Payoh provide physiotherapy and occupational therapy to adults who are diagnosed with neurological, orthopaedic, medical, surgical conditions and/or congenital disabilities.

(xi) Employment Support Programme

Employment Support Programme provides job placement and support services for people with physical disabilities and sensory impairments, helping them to secure open employment and ensuring that they are able to adapt and cope with the job and working environment.

(xii) Employment Support Programme Training

Employment Support Programme Training is a modular vocational training programme that equips people with disabilities with the necessary skills for office based positions. The basic modules provide the foundation for computer-based work and help to ease weaker trainees into learning and performing tasks using computers. The Skills Specific modules target specific skills needed in an office and provide the accreditation and certification for employment

(xiii) The Intensive Supported Employment Programme

The Intensive Supported Employment Programme aims to support persons with disabilities who are less job-ready in the competitive open market due to limitations resulting from their conditions to secure and sustain employment. This programme aims to collaborate with industry partners to provide intensive training at the actual workplace to prepare the persons with disabilities by equipping them with the necessary skills for the workplace adaptation, tasks and better work habits. Through this, the programme aims to place this group into employment with the industry partners and have a higher sustainability for the persons with disabilities on the job.

b) Lee Boon Huat education fund

The Lee Boon Huat education fund aims to provide education assistance to students with disabilities from low-income households or deserving students with disabilities.

13. Major restricted Programme Fund Balances

Included in restricted programme funds are the following major programmes mainly funded by MSF, MOH, NCSS, Tote Board and SG Enable. The following table shows the fund balances of each programme as at 31 March 2022 and 31 March 2021. Services with accumulated funds in deficit, if any, will be funded where required through reserves maintained as unrestricted funds. The transfer of funds during the financial year is disclosed in Note 5. However, for those services with common funding, the deficit will be made good by reserves held by similar services subject to funder's approval.

	2022	2021
	\$	\$
Specialised Assistive Technology Centre	–	(2,212,540)
Continuing Therapy Programme	(6,345)	(76,606)
Day Activity Centre	1,597,784	1,455,800
DSLS (Jurong East & Tampines)	(260,338)	(230,494)
EIPIC (Jurong East)	1,728,421	1,262,196
EIPIC (Tiong Bahru)	893,515	794,755
EIPIC (Tampines)	2,691,411	1,887,632
EIPIC (Bedok)	1,503,088	827,362
Employment Support Programme	436,353	335,040
Employment Support Programme Training	91,024	(186,973)
Sheltered Workshop	1,814,930	1,480,217
SPD Therapy Hub	8,923,433	6,009,459
Specialised Case Management Programme	–	(1,032,910)
Rehabilitation Centres	3,076,232	2,680,782
Transition to Employment	779,787	739,924
Intensive Supported Employment Programme	(8,372)	(97,141)

The detailed statement of the financial activities for programme funds is disclosed in Note 4.

14. Grants and funding income

Grants and funding income include the following government and non-government fundings:

	2022	2021
	\$	\$
Unrestricted funds		
NCSS Fund	239,184	90,306
Tote Board Fund	763,136	414,048
VCF Fund	162,147	–
Wage Support Funding (a)	429,141	1,419,623
Other funds	79,384	49,165
	1,672,992	1,973,142
Restricted funds		
Care and Share Fund	388,288	389,420
Community S.E.T. Fund	2,841,796	2,710,005
Community Silver Trust Fund	1,356,797	1,602,697
IMDA Fund	33,567	8,910
MOH Fund	5,021,848	2,162,467
MSF Fund	13,655,387	12,468,688
NCSS ComChest Fund	1,092,239	1,038,276
SG Enable Fund	1,448,060	1,399,677
Tote Board Fund	1,333,476	599,652
The Invictus Fund	20,000	80,000
NCSS Fund	28,682	–
VCF Fund	–	80,000
Wage Support Funding (a)	950,447	3,957,086
Other funds	74,151	100,947
	28,244,738	26,597,825
	29,917,730	28,570,967

^(a) Included within Wage Support Funding is \$546,717 (2021: \$4,589,454) relating to Jobs Support Scheme which was introduced by the Singapore government to provide wage support to employers to help retain local employees during the COVID-19 pandemic.

15. Support costs

	Cost of generating voluntary income \$	Charitable activities \$	Governance costs \$	Total costs \$
2022				
Communications & Outreach	10,548	391,306	66,454	468,308
Capability Development & Governance	18,646	977,604	119,619	1,115,869
Facilities & Administration	12,686	470,607	79,921	563,214
Procurement	5,345	198,267	33,671	237,283
Finance	20,306	753,284	127,926	901,516
Human Resources	16,097	843,976	103,268	963,341
Information Technology	18,035	945,572	115,699	1,079,306
	101,663	4,580,616	646,558	5,328,837
2021				
Communications & Outreach	10,960	402,214	68,999	482,173
Capability Development & Governance	18,858	940,852	114,597	1,074,307
Facilities & Administration	12,919	474,054	81,323	568,296
Procurement	3,710	136,148	23,356	163,214
Finance	18,402	675,256	115,838	809,496
Human Resources	15,917	794,115	96,724	906,756
Information Technology	16,551	825,765	100,579	942,895
	97,317	4,248,404	601,416	4,947,137

Included in the support costs of costs of generating voluntary income, charitable activities expenses and governance costs are the following expenses:

	Cost of generating voluntary income \$	Charitable activities \$	Governance costs \$	Total costs \$
2022				
Staff costs	72,944	3,286,609	463,908	3,823,461
Staff associated costs	2,120	95,524	13,483	111,127
Maintenance expenses	3,751	169,029	23,859	196,639
Depreciation	6,079	273,909	38,662	318,650
2021				
Staff costs	71,359	3,115,224	441,000	3,627,583
Staff associated costs	1,415	61,786	8,747	71,948
Maintenance expenses	3,846	167,949	23,775	195,570
Depreciation	6,661	290,775	41,163	338,599

16. Fund-raising appeals

	2022	2021
	\$	\$
Gross donations, representing total receipts from fund-raising (Note 4)	5,696,633	5,287,882
Direct fund-raising expenses (Note 4)	202,125	104,734
Percentage of direct fund-raising expenses to total receipts	3.55%	1.98%

17. Donations from President's Challenge

The Society received donations of \$443,573 (2021: \$45,000) from President's Challenge during the financial year. The Society utilised \$114,000 (2021: \$136,000) during the financial year for the provision of Pre-vocational Skills training and Job Specific Skills training to clients. The Society also utilised \$234,324 (2021: Nil) during the financial year for Intensive Supported Employment Programme ("ISEP"). The remaining unutilised fund as at the end of the financial year of \$254,249 (2021: \$159,000) is included in donations received in advance in Note 11.

18. Tax deductible receipts

As an Institution of a Public Character ("IPC"), the Society enjoys a concessionary tax treatment whereby qualifying donors are granted 2.5 times tax deduction for the donations made to the Society. During the financial year, the Society issued tax deductible receipts for donations received amounting to \$4,010,610 (2021: \$4,088,103).

19. Operating lease commitments

The Society has entered into operating leases for the use of the photocopier machines and for rental of premise and service centres. The leases have an average term of 2 to 5 years with a renewal option included in the contracts at a rental rate to be agreed between the parties.

Rental expenses (net of rebates) for the photocopier machines, premise and service centres recognised in the statement of financial activities amounted to \$606,197 (2021: \$377,526).

The future aggregate minimum lease payments payable under non-cancellable operating leases as of 31 March are as follows:

	2022	2021
	\$	\$
Within one financial year	644,319	638,010
Within two to five financial years	455,561	964,954
	1,099,880	1,602,964

Included in the operating lease commitments above are rental of premises payable of \$960,860 (2021: \$1,540,579) by the Society for its leasehold land. The land rental expenses are partially subsidised by the Ministry of Health and the Ministry of Social and Family Development (Note 7).

20. Reserve management

The Board of Management regularly reviews the financial performance and budgets to ensure that unrestricted funds are adequate to fulfil our continuing obligations. The Board of Management's current policy is for the Society to maintain reserves that are freely available for operating purposes of no more than two (2) years of its total operating expenditure for financial sustainability. This should enable services with unanticipated reduction or disruption in funding to continue running smoothly until new funding is available.

21. Capital commitments

At 31 March 2022, capital commitments not provided for in the financial statements:

	2022 \$	2021 \$
Expenditure for property, plant and equipment, approved by Board of Members and not contracted for ^(a)	1,564,340	–
Expenditure for property, plant and equipment, approved by Board of Members and contracted for	3,408,816	452,476

^(a) Subsequent to 31 March 2022, the Society entered into a contract for the Addition and Alteration and cyclical maintenance works at SPD@Toa Payoh for a total contract sum of \$1,564,340.

22. Related party transactions

Save as the remuneration paid to key management personnel as disclosed in Note 6(c), there are no significant related party transactions which took place between the Society and related parties during the financial year. The Society did not provide any sponsorship to other charities during the financial year ended 31 March 2022 and 31 March 2021.

23. Authorisation of financial statements

The financial statements of the Society for the financial year ended 31 March 2022 were authorised for issue in accordance with a resolution of the Board of Management dated 7 July 2022.